



LCU - LINGAYEN

# BAC

BID AND AN ORDER GUIDELINE

## BID SUPPLEMENT

In reference to Invitation to Bid for the *Procurement of Monobloc Tables and Chairs for distribution to various Barangays of Lingayen* with an Approved Budget for the Contract of *Four Hundred Thousand Pesos (P400,000.00) Only* which was published, where certain components and technical specifications has been overlooked when being encoded. Thus, said procurement shall have the following revisions:

| FROM  | TO  |
|---|---|
| <i>Section II. Instruction to Bidders</i>   | <i>Section II. Instruction to Bidders</i>   |
| <p><b>16. Sealing and Marking of Bids</b><br/>           Each Bidder shall submit one original copy and additional copy of the technical and financial components of its bid.</p> <p>Bidders shall enclose the original copy of their technical documents in one long brown envelope marked "ORIGINAL –TECHNICAL DOCUMENTS", and shall do the same to the original copy of the financial components of their bid; marked "ORIGINAL –FINANCIAL DOCUMENTS" on a long brown envelope as well. These two brown envelopes shall be sealed in a long brown envelope marked "ORIGINAL BID".</p> <p>The other copy of the Technical and Financial Documents shall be similarly sealed on a long brown envelope duly marked as "COPY – TECHNICAL DOCUMENT" and "COPY – FINANCIAL DOCUMENT" enclosed in a long brown envelope marked "COPYBID".</p> <p>The checklist of Technical and Financial Documents shall be attached on the back side (under the seal flap) of each long brown envelope.</p> <p>All of the documents (original copy and the other copy) shall bear the signature or initials of the authorized representative on every page as proof of its authenticity.</p> <p>These two long brown envelopes (ORIGINAL BID and COPY) shall now be enclosed in one final expanding envelope sealed with two-inch tape (any kind) with the signature of the bidder affixed atop the packaging tape as cognizance of its seal.</p> | <p><b>16. Sealing and Marking of Bids</b><br/>           Each Bidder shall submit one original copy and additional copy of the technical and financial components of its bid.</p> <p>Bidders shall enclose the original copy of their technical documents in one long brown envelope marked "ORIGINAL –TECHNICAL DOCUMENTS", and shall do the same to the original copy of the financial components of their bid; marked "ORIGINAL –FINANCIAL DOCUMENTS" on a long brown envelope as well. These two brown envelopes shall be sealed in a long brown envelope marked "ORIGINAL BID".</p> <p>The other copy of the Technical and Financial Documents shall be similarly sealed on a long brown envelope duly marked as "COPY – TECHNICAL DOCUMENT" and "COPY – FINANCIAL DOCUMENT" enclosed in a long brown envelope marked "COPYBID".</p> <p>The checklist of Technical and Financial Documents shall be attached on the back side (under the seal flap) of each long brown envelope.</p> <p>All of the documents (original copy and the other copy) shall bear the signature or initials of the authorized representative on every page as proof of its authenticity.</p> <p>These two long brown envelopes (ORIGINAL BID and COPY) shall now be enclosed in one final expanding envelope <b>properly marked and sealed, with affixed signature of bidder.</b></p> |

**Head of Procuring Entity**

HON. LEOPOLDO N. BATADIN  
 Municipal Mayor

**Chairperson**

JOAN JUDE K. LOPEZ, LL.B., MDM  
 Municipal Civil Registrar

**Vice-Chairperson**

ROBERTO DG. EYUM  
 Municipal Administrator

**BAC Members:**

JEANNE BRAYDA N. GOMEZ  
 Municipal Budget Officer

ATTY. DOMINIQUE C. EVANGELISTA  
 Municipal Legal Officer

RAUL A. LIMSON  
 Chief Administrative Officer

ENDR. JEROME V. GANGLAS  
 Municipal Agronomist

ARCH. NELCO PALES P. COJINA, EnP  
 APDC

**Technical Working Group:**

LARRY B. FLORES  
 Municipal General Services Officer

ENDR. JOHN SVESTER A. TAPIA  
 Municipal Engineer

NELSON S. GUMAPOIS  
 Municipal Accountant

**BAC Secretariat:**

ARNULFO S. BERNARDO  
 Market Supervisor IV – HEAD

SHARON S. SISON  
 Administrative Officer IV

AREANNE GRACE M. DE GUZMAN  
 Administrative Officer III

CEZAR IAN B. FERNANDEZ  
 Security Officer II

MYRA B. GARCIA  
 Revenue Collector Clerk II






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| <p>All envelopes (long brown and expanding) shall:</p> <p>a.) contain the name of the contract to be bid in capital letters;</p> <p>b.) bear the name and address of the bidder in capital letters;</p> <p>c.) be addressed to the Procuring Entity's BAC as follows:</p> <p><b>BIDS AND AWARDS COMMITTEE<br/>LOCAL GOVERNMENT UNIT OF<br/>LINGAYEN MUNICIPAL HALL,<br/>LINGAYEN, PANGASINAN 2401</b></p> <p>d.) bear a warning "DO NOT OPEN BEFORE..." the date and time of the Opening of Bids written at the front side of each envelope.</p> | <p>All envelopes (long brown and expanding) shall:</p> <p>a.) contain the name of the contract to be bid in capital letters;</p> <p>b.) bear the name and address of the bidder in capital letters;</p> <p>c.) be addressed to the Procuring Entity's BAC as follows:</p> <p><b>BIDS AND AWARDS COMMITTEE<br/>LOCAL GOVERNMENT UNIT OF<br/>LINGAYEN MUNICIPAL HALL,<br/>LINGAYEN, PANGASINAN 2401</b></p> <p>d.) bear a warning "DO NOT OPEN BEFORE..." the date and time of the Opening of Bids written at the front side of each envelope.</p> |
| <p><i>Section III. BID DATA SHEET (BDS)<br/>Clause 19.3</i></p> <p><i>Section VII. Technical Specifications</i></p> <p><i>Section VI. Schedule of Requirements</i></p>   | <p><i>Section III. BID DATA SHEET (BDS)<br/>Clause 19.3</i></p> <p><i>Section VII. Technical Specifications</i></p> <p><i>Section VI. Schedule of Requirements</i></p>   |
| <p><b>32 piece of Monobloc tables</b><br/><i>Specifications/Minimum Requirements:</i><br/>Made of durable plastic<br/>Rectangular shape<br/>Detachable legs<br/>Dimension: minimum of 48" (L) x 30" (W) x 28" (H)<br/>Color: Any color</p> <p><b>464 piece of Monobloc Chair</b><br/><i>Minimum Requirements:</i><br/>Made of durable plastic<br/>Standard size/ classic design<br/>Color: any color</p>   | <p><b>32 pcs of Monobloc tables</b><br/><i>Specifications/Minimum Requirements:</i><br/>Made of durable plastic<br/><b>Table with Foldable Metal Stand Frame</b><br/>Dimension: minimum of 60" (L) x 28" (W) x 28" (H)<br/>Color: Any color</p> <p><b>464 pcs of Monobloc Chair</b><br/><i>Minimum Requirements:</i><br/><b>Made of Virgin Materials</b><br/>Standard size/ classic design<br/>Color: any color</p>  |

Issued this 22<sup>nd</sup> day of September 2022 at Lingayen, Pangasinan.

Prepared by:

  
**ARNULFO S. BERNARDO**  
Head, BAC Secretariat

Noted by:

  
**JOAN JUDE R. LOPEZ, LLB, MDM**  
BAC Chairperson