BIDDING DOCUMENTS

FOR THE

CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER, BRGY. POBLACION, LINGAYEN, PANGASINAN

MUNICIPALITY OF LINGAYEN

Sixth Edition
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Glossary of
Terms, Abbreviations, and Acronyms

ABC –Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender.* (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project –Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC –Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid

Republic of the Philippines
Province of Pangasinan
Municipality of Lingayen

Invitation to Bid for the *CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER, BRGY. POBLACION, LINGAYEN, PANGASINAN*

The ***Local Government Unit (LGU) of Lingayen*** through the 20% Development Fund – Capital Outlay intends to apply the sum of ***One Million Five Hundred Thousand Pesos (P1,500,000.00) only*** being the Approved Budget for the Contract (ABC) to payments under the contract for *the **CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER, BRGY. POBLACION, LINGAYEN, PANGASINAN** with Purchase **Request no. 100-23-08-502.*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

The ***Local Government Unit (LGU) of Lingayen*** now invites bids for the above Procurement Project. Completion of the Works is required *SIXTY (60) CALENDAR days*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Interested bidders may obtain further information from *BAC Office, Municipal Hall Building, Lingayen, Pangasinan* from 8*:00 in the morning to 5:00 in the afternoon, Mondays to Friday except holidays.*

A complete set of Bidding Documents may be acquired by interested bidders starting ***September 19, 2023- October 16, 2023 from*** the BAC Office, Municipal Hall Building, Lingayen, Pangasinan *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00) Only.*** The Bidder or authorize representative shall present its proof of payment for the fees personally to the BAC Office before Bidding Documents will be released.

The ***Local Government Unit of Lingayen*** will hold a Pre-Bid Conference on *October 3, 2023, 9:30 in the morning* at *Municipal Conference Room, Municipal Hall, Building, Lingayen, Pangasinan* which may be attended by prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office of Bids and Awards Committee, Local Government Unit of Lingayen, Municipal Hall, Lingayen,

Pangasinan 2401 on or before 9:00 in the morning October 16, 2023. Late bids shall not be accepted.

All bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.

Bid opening shall be at the Municipal Conference Hall, 2nd Floor, Municipal Hall Building, Lingayen, Pangasinan on **October 16, 2023**, *after the closing time of the submission of bids*. Bids will be opened in the presence of the bidders' representatives and observers who choose to attend the activity.

The ***Local Government Unit of Lingayen*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Any provision in the Instruction to Bidders that is not complied with shall be a ground for disqualification, except when allowed by R.A. 9184, its Implementing Rules and Regulations or pertinent GPPB Resolutions.

For further information, please refer to:

SHARON S. SISON
Head BAC Secretariat
LGU Lingayen
Barangay Poblacion
Lingayen, Pangasinan

You may visit the following websites:

For downloading of Bidding Documents:*www.lingayen.gov.ph*

September 19, 2023
Date of Issue

JOAN JUDE R. LOPEZ, LLB, MDM
BAC Chairperson

Section II. Instructions to Bidders (ITB)

1. Scope of Bid

The Procuring Entity, *the Local Government Unit of Lingayen* invites Bids for **the *Construction of Municipal Employment Services Office (MESO) at Lingayen Civic Center, Brgy. Poblacion, Lingayen, Pangasinan*** *with* ***Purchase*** **Request No. 100-23-08-502.**

The Procurement Project (referred to herein as "Project") is for the *Construction of Municipal Employment Services Office (MESO),* described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *CY 2023* in the amount of *One Million Five Hundred Thousand Pesos (P 1,500,000.00) Only.*

2.2. The source of funding is: 20% Development Fund - Capital Outlay

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

5.3. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Bidder's Responsibilities

6.1 The Bidder is responsible for the following:

(a) Having acknowledged all conditions, local or otherwise, affecting the implementation of the contract;

(b) Having complied with its responsibility to inquire or secure Supplemental/Bid Bulletin(s).

(c) Ensuring that it is not "blacklisted" or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB;

(d) Ensuring that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

(e) Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Bidder in the bidding, with the duly notarized Secretary's Certificate attesting to such fact, if the Bidder is a corporation, partnership, cooperative, or joint venture;

(f) Complying with the disclosure provision under Section 47 of RA 9184 and its IRR in relation to other provisions of RA 3019;

6.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents.

6.3 The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the procuring entity.

6.4 Before submitting their bids, the Bidder is deemed to have become familiar with all existing laws, decrees, ordinances, acts and regulations of the Philippines which may affect this Project in any way.

6.5 The Bidder should note that the Procuring Entity will accept bids only from those that have paid the applicable fees for the Bidding Documents at the office indicated in the Invitation to Bid.

6.6 Interested Bidder/s line of business should be related to the project being procured.

6.7 The D.T.I., Mayor's Permit and BIR Certificate of Registration should be consistent with regards to the line of business for the particular project they are joining.

7. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

8. Subcontracts

The Procuring Entity has prescribed that:

a. Subcontracting is not allowed.

9. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference is on ***October 16, 2023, 9:00*** in the morning at Municipal Conference Room, Municipal Hall Building, Lingayen, Pangasinan**.**

10. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

11. Documents Comprising the Bid: Eligibility and Technical Components

11.1 The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

11.2 If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11.3 A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

11.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.

11.5 A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

12. Documents Comprising the Bid: Financial Component

12.1 The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

12.2 Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

13. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

14. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

15. Bid and Payment Currencies

15.1 Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency

based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

15.2Payment of the contract price shall be made in:

a. Philippine Pesos.

16. Bid Security

16.1 The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **Bid Data Sheet (BDS)**, which shall be not less than the percentage of the ABC in accordance with the following schedule.

Form of Bid Security	Amount of Bid Security (Not Less than the Percentage of the ABC)
a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank. *For biddings conducted by LGUs, the Cashier's/Manager's Check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.*	Two percent (2%)
b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. *For biddings conducted by LGUs, Bank Draft/Guarantee, or Irrevocable Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.*	
c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)

16.2 The Bid and bid security shall be valid until ***one hundred twenty days upon the date of opening of bids.*** Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

17. Sealing and Marking of Bids

Each Bidder shall submit one original copy and additional copy of the technical and financial components of its bid.

Bidders shall enclose the original copy of their technical documents in one long brown envelope marked "ORIGINAL – TECHNICAL DOCUMENTS", and shall do the same to the original copy of the financial components of their bid; marked "ORIGINAL – FINANCIAL DOCUMENTS" on a long brown envelope as well. These two brown envelopes shall be sealed in a long brown envelope marked "**ORIGINAL BID**".

The other copy of the Technical and Financial Documents shall be similarly sealed on a long brown envelope duly marked as "COPY – TECHNICAL DOCUMENT" and "COPY – FINANCIAL DOCUMENT" enclosed in a long brown envelope marked "**COPY BID**".

The checklist of Technical and Financial Documents shall be attached on the back side (under the seal flap) of each long brown envelope.

All of the documents (original copy and the other copy) shall bear the signature or initials of the authorized representative on every page as proof of its authenticity.

These two long brown envelopes (ORIGINAL BID and COPY) shall now be enclosed in one final expanding envelope properly marked and sealed with affixed signature of bidder.

All envelopes (long brown and expanding) shall:

a.) contain the name of the contract to be bid in capital letters;

b.) bear the name and address of the bidder in capital letters;

c.) be addressed to the Procuring Entity's BAC as follows;

BIDS AND AWARDS COMMITTEE
LOCAL GOVERNMENT UNIT OF LINGAYEN
MUNICIPAL HALL, LINGAYEN, PANGASINAN 2401

d.) bear a warning "DO NOT OPEN BEFORE…" the date and time of the Opening of Bids written at the front side of each envelope.

Failure to observe the proper sealing and marking of bids may be a ground for disqualification.

18. Deadline for Submission of Bids

The deadline of submission of Bids is on October 16, 2023 at exactly 9:00 in the morning. Only manual submission of Bids is allowed.

19. Opening and Preliminary Examination of Bids

19.1 The BAC shall open the Bids in public on ***October 16, 2023, after the closing time of the submission of bids at Municipal Conference Hall, 2nd Floor, Municipal Hall Building, Lingayen, Pangasinan***. The Bidders' authorize representatives who are present must present their Special Power of Attorney (SPA) and shall sign a register evidencing their attendance.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

19.2 The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

20. Detailed Evaluation and Comparison of Bids

20.1 The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

20.2 If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

20.3 In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

21. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**. Subject to GPPB Circular No. 03-2012 dated August 17, 2012.

22. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

The winning bidder shall obtain a Mayor's Permit from the Municipality of Lingayen upon receipt of the Notice of Award and prior to the signing of the Contract.

Section III. Bid Data Sheet (BDS)

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Bid Data Sheet

ITB Clause	
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be consist of: **OTHER GENERAL REQUIREMENTS** **I.** Project Billboards **II.** Construction Health and Safety **III.** Mobilization/Demobilization **FINISHING AND OTHER CIVIL WORKS** **IV.** Chipping Works **V.** Concrete Works **VI.** Reinforcing Steel & Wire Rope **VII.** Forms & Falsework **VIII.** Masonry Works **IX.** Plastering Works **X.** Ceiling Works **XI.** Tile Works **XII.** Painting Works (Concrete) **XIII.** Painting Works (Ceiling) **XIV.** Railings **XV.** Electric Works **XVI.** Door & Windows **XVII.** Fabricated materials **XVIII.** Plumbing Works **XIX.** Tinsmithry Works
7.1	*Sub-contracting is not allowed*
10.3	*PCAB, DTI, Mayor's Permit, Philgeps Certificate*
10.4	The contractor shall employ the following Key Personnel General Experience — Relevant Experience Project Engineer — five (5) years — Vertical/Horizontal Projects Materials Engineer — five (5) years — Vertical/Horizontal Projects Electrical Engineer/Master Electrician Construction Foreman Skilled Laborer Partime Safety Practitioner First aider Unskilled Laborer

<table>
<tr><td>10.5</td><td>The minimum major equipment requirements are the following:
<table><tr><th>Equipment</th><th>Capacity</th><th>No. of units</th></tr><tr><td>Jackhammer</td><td>All reqd.</td><td>One (1)</td></tr><tr><td>Air Compressor</td><td>103 Hp</td><td>One (1)</td></tr><tr><td>Mini-Dump Truck</td><td>All reqd.</td><td>One (1)</td></tr><tr><td>Concrete saw, Blade Ø 14”</td><td>(7.5 Hp)</td><td>One(1)</td></tr><tr><td>One Bagger Mixer</td><td>One bagger</td><td>One(1)</td></tr><tr><td>Concrete Vibrator</td><td>All reqd.</td><td>One(1)</td></tr><tr><td>Rebar Cutter</td><td>All reqd.</td><td>One(1)</td></tr><tr><td>Rebar Bender</td><td>All reqd.</td><td>One(1)</td></tr><tr><td>Welding Machine</td><td>All reqd.</td><td>One(1)</td></tr></table></td></tr>
<tr><td>12</td><td>Value Engineering clause not included. Alternative bids shall not be included.</td></tr>
<tr><td>15.1</td><td>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:
a. The amount of not less than Thirty Thousand Pesos (P30,000.00) Only two percent (2%) of ABC], if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit;

b. The amount of not less than Seventy Five Thousand Pesos (P75,000.00) Only five percent (5%) of ABC] if bid security is in Surety Bond.</td></tr>
<tr><td>19.2</td><td>Partial bids is not allowed.</td></tr>
<tr><td>20</td><td>Pertinent documents to be submitted by the winning supplier to the BAC Office before the issuance of Notice of Award

1. Philgeps Certificate

2. Mayor’s Permit

3. Latest Income and Business Tax Return

4. Tax Clearance</td></tr>
<tr><td>21</td><td>Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.</td></tr>
</table>

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC,** which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

7.3. Retention Money: Progress payments are subject to retention of ten percent (10%) referred to as the retention money. Such retention shall be based on the total amount due to the contractor prior to any deduction and shall be retained from every progress payment. The total retention money shall be due for release upon final acceptance of the works

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC.**

11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC.** If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an

amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC.**

15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
2	*The Intended Completion Date is sixty (60**)** calendar days*
4.1	*The Local Government Unit of Lingayen shall give possession of all parts of the site to the contractor upon signing of the Contract.*
6	The site investigation reports are: *None*
7.2	*In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:* Two (2) years.
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ***ten (10) calendar*** days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is ***ten percent (10%) of the contract amount***..
13	The amount of the advance payment is ***fifteen (15%) percent of the contract amount***
14	*Materials and equipment delivered on the site but not completely put in place shall be included for payment* ***Not Applicable***
15.1	The date by which "as built" drawings are required is *before final payment*
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is *one (1) percent(1%) of the contract amount*.

Section VI. Specifications

Project: Construction of Municipal Employment Services Office (MESO)

Location: Lingayen Civic Center, Brgy. Poblacion, Lingayen, Pangasinan

APPROVED TECHNICAL SPECIFICATIONS

CHIPPING WORKS

1.2.1 Demolition / Chipping

All taking down and demolition is to be carried out without damage to the remaining structures or the adjoining property.

1.2.2 Obstruction of Public Road

The Contractor shall not obstruct the Public Thoroughfares or Private Rights of Way without the approval of the Local authority and shall pay all their charges and conform to all instructions issued by them.

1.2.3 Prevention of Dust and Fans

The Contractor shall thoroughly water the work during all demolition to prevent any nuisance from dust, dirt, etc., and is to provide all necessary protecting fans, barricades, dust sheets, tarpaulins etc to protect the new and existing work, the public, the occupants and the workmen.

1.2.4 Removal of Rubbish

All items of taking down etc., shall be included for removing, basketting, getting out and clearing away from site all debris and rubbish whether specifically mentioned or not from the relevant floor levels.

1.2.5 Disposal of Rubbish

The Contractor shall make his own arrangements for a shoot or spoil heap for disposal of all materials arising from demolition works and he is to pay all charges in connection therewith 1.2.6 Dustproof Screens. The Contractor shall allow for providing and fixing temporary waterproof and dustproof screens, coverings, etc. to all sections of the existing building, which may be exposed by reason of the pulling down and shall efficiently keep the premises watertight and dust free whilst building work is in progress.

PROTECTION:

A. Perform demolition in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and from such adjacent areas of structures. Comply with requirements of GENERAL CONDITIONS Article, ACCIDENT PREVENTION.

B. Provide safeguards, including warning signs, barricades, temporary fences, warning lights, and other similar items that are required for protection of all personnel during demolition and removal operations.

C. Maintain fences, barricades, lights, and other similar items around exposed excavations until such excavations have been completely filled.

D. Provide enclosed dust chutes with control gates from each floor to carry debris to truck beds and govern flow of material into truck. Provide overhead bridges of tight board or prefabricated metal construction at dust chutes to protect persons and property from falling debris.

E. Prevent spread of flying particles and dust. Sprinkle rubbish and debris with water to keep dust to a minimum. Do not use water if it results in hazardous or objectionable condition such as, but not limited to; ice, flooding, or pollution. Vacuum and dust the work area daily.

CONCRETE WORKS

405.1 Description

405.1.1 Scope

This Item shall consist of furnishing, placing and finishing concrete in all structures except pavements in accordance with this Specification and conforming to the lines, grades, and dimensions shown on the Plans. Concrete shall consist of a mixture of Portland Cement, fine aggregate, coarse aggregate, admixture when specified, and water mixed in the proportions specified or approved by the Engineer.

405.1.2 Classes and Uses of Concrete

Five classes of concrete are provided for in this Item, namely: A, B, C, P and Seal. Each class shall be used in that part of the structure as called for on the Plans.

The classes of concrete will generally be used as follows:

Class A – All superstructures and heavily reinforced substructures. The important parts of the structure included are slabs, beams, girders, columns, arch ribs, box culverts, reinforced abutments, retaining walls, and reinforced footings.

Class B – Footings, pedestals, massive pier shafts, pipe bedding, and gravity walls, unreinforced or with only a small amount of reinforcement.

Class C – Thin reinforced sections, railings, precast R.C. piles and cribbing and for filler in steel grid floors.

Class P – Prestressed concrete structures and members.

Seal – Concrete deposited in water.

405.2 Material Requirements

405.2.1 Portland Cement

It shall conform to all the requirements of Subsection 311.2.1.

405.2.2 Fine Aggregate

It shall conform to all the requirements of Subsection 311.2.2.

405.2.3 Coarse Aggregate

It shall conform all the requirements of Subsection 311.2.3 except that gradation shall conform to Table 405.1.

Table 405.1 – Grading Requirements for Coarse Aggregate

Sieve Designation		Mass Percent Passing				
Standard Mm	Alternate US Standard	Class A	Class B	Class C	Class P	Class Seal
63	2-1/2"					
50	2"	100	100			
37.5	1-1/2"	95 – 100	-			100
25	1"	-	35 – 70		100	95 – 100
19.0	¾"	35 – 70	-	100	-	-
12.5	½"	-	10 – 30	90 – 100	-	25 – 60
9.5	3/8"	10 – 30	-	40 – 70	20 – 55	-
4.75	No.4	0 – 5	0 - 5	0 – 15*	0 – 10*	0 – 10*

* The measured cement content shall be within plus (+) or minus (-) 2 mass percent of the design cement content.

405.2.4 Water

It shall conform to the requirements of Subsection 311.2.4.

405.2.5 Reinforcing Steel

It shall conform to the requirements of Item 710, Reinforcing Steel and Wire Rope.

405.2.6 Admixtures

Admixtures shall conform to the requirements of Subsection 311.2.7

405.2.7 Curing Materials

Curing materials shall conform to the requirements of Subsection 311.2.8.

405.2.8 Expansion Joint Materials

Expansion joint materials shall be:

1. Preformed Sponge Rubber and Cork, conforming to AASHTO M 153.

2. Hot-Poured Elastic Type, conforming to AASHTO M 173.

3. Preformed Fillers, conforming to AASHTO M 213.

405.2.9 Elastomeric Compression Joint Seals

These shall conform to AASHTO M 220.

405.2.10 Elastomeric Bearing Pads

These shall conform to AASHTO M 251 or Item 412 – Elastomeric Bearing Pads.

405.2.11 Storage of Cement and Aggregates

Storage of cement and aggregates shall conform to all the requirements of Subsection 311.2.10.

405.3 Sampling and Testing of Structural Concrete

As work progresses, at least one (1) sample consisting of three (3) concrete cylinder test specimens, 150 x 300 mm, shall be taken from each seventy five (75) cubic meters of each class of concrete or fraction thereof placed each day.Compliance with the requirements of this Section shall be determined in accordance with the following standard methods of AASHTO:

Sampling of fresh concrete	T 141
Weight per cubic metre and air content (gravi-metric) of concrete	T 121
Sieve analysis of fine and coarse aggregates	T 27
Slump of Portland Cement Concrete	T 119
Specific gravity and absorption of fine aggregate	T 84

Tests for strength shall be made in accordance with the following:

Making and curing concrete compressive and flexural tests specimens in the field	T 23
Compressive strength of molded concrete Cylinders	T 22

405.4 Production Requirements

405.4.1 Proportioning and Strength of Structural Concrete

The concrete materials shall be proportioned in accordance with the requirements for each class of concrete as specified in Table 405.2, using the absolute volume method as outlined in the American Concrete Institute (ACI) Standard 211.1. "Recommended Practice for Selecting Proportions for Normal and Heavyweight Concrete". Other methods of proportioning may be employed in the mix design with prior approval of the Engineer. The mix shall either be designed or approved by the Engineer. A change in the source of materials during the progress of work may necessitate a new mix design.

The strength requirements for each class of concrete shall be as specified in Table 405.2.

Table 405.2 - Composition and Strength of Concrete for Use in Structures

Class of Concrete	Minimum Cement Content Per m^3 40kg/ (bag**)	Maximum Water/ Cement Ratio kg/kg	Consistency Range in Slump mm	Designated Size of Coarse Aggregate Square Opening Std. mm	Minimum Compressive Strength of 150x300 mm Concrete Cylinder Specimen at 28 days, MN/m^2
A	364 (9.1 bags)	0.53	50 – 100	37.5 – 4.75 (1-1/2" – No. 4)	20.7
B	320 (8 bags)	0.58	50 – 100	50 – 4.75 (2" – No. 4)	16.5
C	380 (9.5 bags)	0.55	50 – 100	12.5 – 4.75 (1/2" – No. 4)	20.7
P	440 (11 bags)	0.49	100 max.	19.0 – 4.75 (3/4" – No. 4)	37.7
Seal	380 (9.5 bags)	0.58	100 – 200	25 – 4.75 (1" – No. 4)	20.7

* The measured cement content shall be within plus or minus 2 mass percent of the design cement content.
** Based on 40 kg/bag

405.4.2 Consistency

Concrete shall have a consistency such that it will be workable in the required position. It shall be of such a consistency that it will flow around reinforcing steel but individual particles of the coarse aggregate when isolated shall show a coating of mortar containing its proportionate amount of sand. The consistency of concrete shall be gauged by the ability of the equipment to properly place it and not by the difficulty in mixing and transporting. The quantity of mixing water shall be determined by the Engineer and shall not be varied without his consent. Concrete as dry as it is practical to place with the equipment specified shall be used.

405.4.3 Batching

Measuring and batching of materials shall be done at a batching plant.

1. Portland Cement

Either sacked or bulk cement may be used. No fraction of a sack of cement shall be used in a batch of concrete unless the cement is weighed. All bulk cement shall be weighed on an approved weighing device. The bulk cement weighing hopper shall be properly sealed and vented to preclude dusting operation. The discharge chute shall not be suspended from the weighing hopper and shall be so arranged that cement will neither be lodged in it nor leak from it.

Accuracy of batching shall be within plus (+) or minus (-) 1 mass percent.

2. Water

Water may be measured either by volume or by weight. The accuracy of measuring the water shall be within a range of error of not more than 1 percent.

3. Aggregates

Stockpiling of aggregates shall be in accordance with Subsection 311.2.10. All aggregates whether produced or handled by hydraulic methods or washed, shall be stockpiled or binned for draining for at least 12 hours prior to batching. Rail shipment requiring more than 12 hours will be accepted as adequate binning only if the car bodies permit free drainage. If the aggregates contain high or non-uniform moisture content, storage or stockpile period in excess of 12 hours may be required by the Engineer.Batching shall be conducted as to result in a two (2) mass percent maximum tolerance for the required materials.

4. Bins and Scales

The batching plant shall include separate bins for bulk cement, fine aggregate and for each size of coarse aggregate, a weighing hopper, and scales capable of determining accurately the mass of each component of the batch.

Scales shall be accurate to one-half (0.5) percent throughout the range used.

5. Batching

When batches are hauled to the mixer, bulk cement shall be transported either in waterproof compartments or between the fine and coarse aggregate. When cement is placed in contact with moist aggregates, batches will be rejected unless mixed within 1-1/2 hours of such contact. Sacked cement may be transported on top of the aggregates.

Batches shall be delivered to the mixer separate and intact. Each batch shall be dumped cleanly into the mixer without loss, and, when more than one batch is carried on the truck, without spilling of material from one batch compartment into another

6. Admixtures

The Contractor shall follow an approved procedure for adding the specified amount of admixture to each batch and will be responsible for its uniform operation during the progress of the work. He shall provide separate scales for the admixtures which are to be proportioned by weight, and accurate measures for those to be proportioned by volume. Admixtures shall be measured into the mixer with an accuracy of plus or minus three (3) percent.

The use of Calcium Chloride as an admixture will not be permitted.

405.4.4 Mixing and Delivery

Concrete may be mixed at the site of construction, at a central point or by a combination of central point and truck mixing or by a combination of central point mixing and truck agitating. Mixing and delivery of concrete shall be in accordance with the appropriate requirements of AASHTO M 157 except as modified in the following paragraphs of this section, for truck mixing or a combination of central point and truck mixing or truck agitating. Delivery of concrete shall be regulated so that placing is at a continuous rate unless delayed by the placing operations. The intervals between delivery of batches shall not be so great as to allow the concrete inplace to harden partially, and in no case shall such an interval exceed 30 minutes.

In exceptional cases and when volumetric measurements are authorized, for small project requiring less than 75 cu.m. per day of pouring, the weight proportions shall be converted to equivalent volumetric proportions. In such cases, suitable allowance shall be made for variations in the moisture condition of the aggregates, including the bulking effect in the fine aggregate. Batching and mixing shall be in accordance with ASTM C 685, Section 6 through 9.

Concrete mixing, by chute is allowed provided that a weighing scales for determining the batch weight will be used.

For batch mixing at the site of construction or at a central point, a batch mixer of an approved type shall be used. Mixer having a rated capacity of less than a one-bag batch shall not be used. The volume of concrete mixed per batch shall not exceed the mixer's nominal capacity as shown on the manufacturer's standard rating plate on the mixer except that an overload up to 10 percent above the mixer's nominal capacity may be permitted, provided concrete test data for strength, segregation, and uniform consistency are satisfactory and provided no spillage of concrete takes place. The batch shall be so charge into the drum that a portion of the water shall enter in advance of the cement and aggregates. The flow of water shall be uniform and all water shall be in the drum by the end of the first 15 seconds of the mixing period. Mixing time shall be measured from the time all materials, except water, are in the drum. Mixing time shall not be less than 60 seconds for mixers having a capacity of 1.5 m 3 or less. For mixers having a capacity greater than 1.5m3 , the mixing time shall not be less than 90 seconds. If timing starts, the instant the skip reaches its maximum raised position, 4 seconds shall be added to the specified mixing time. Mixing time ends when the discharge chute opens.

The mixer shall be operated at the drum speed as shown on the manufacturer's name plate on the mixer. Any concrete mixed less than the specified time shall be discarded and disposed off by the Contractor at his own expenses.

The timing device on stationary mixers shall be equipped with a bell or other suitable warning device adjusted to give a clearly audible signal each time the lock is released. In case of failure of the timing device, the Contractor will be permitted to continue operations while it is being repaired, provided he furnishes an approved timepiece equipped with minute and second hands. If the timing device is not placed in good working order within 24 hours, further use of the mixer will be prohibited until repairs are made.

Retempering concrete will not be permitted. Admixtures for increasing the workability, for retarding the set, or for accelerating the set or improving the pumping characteristics of the concrete will be permitted only when specifically provided for in the Contract, or authorized in writing by the Engineer.

1. Mixing Concrete:

General Concrete shall be thoroughly mixed in a mixer of an approved size and type that will insure a uniform distribution of the materials throughout the mass.

All concrete shall be mixed in mechanically operated mixers. Mixing plant and equipment for transporting and placing concrete shall be arranged with an ample auxiliary installation to provide a minimum supply of concrete in case of breakdown of machinery or in case the normal supply of concrete is disrupted. The auxiliary supply of concrete shall be sufficient to complete the casting of a section up to a construction joint that will meet the approval of the Engineer.

Equipment having components made of aluminum or magnesium alloys, which would have contact with plastic concrete during mixing, transporting or pumping of Portland Cement concrete, shall not be used.

Concrete mixers shall be equipped with adequate water storage and a device of accurately measuring and automatically controlling the amount of water used.

Materials shall be measured by weighing. The apparatus provided for weighing the aggregates and cement shall be suitably designed and constructed for this purpose. The accuracy of all weighing devices except that for water shall be such that successive quantities can be measured to within one (1) percent of the desired amounts. The water measuring device shall be accurate to plus or minus 0.5 mass percent. All measuring devices shall be subject to the approval of the Engineer. Scales and measuring devices shall be tested at the expense of the Contractor as frequently as the Engineer may deem necessary to insure their accuracy.

Weighing equipment shall be insulated against vibration or movement of other operating equipment in the plant. When the entire plant is running, the scale reading at cut-off shall not vary from the weight designated by the Engineer more than one (1) mass percent for cement, one and a half (1-1/2) mass percent for any size of aggregate, or one (1) mass percent for the total aggregate in any batch.

2. Mixing Concrete at Site

Concrete mixers may be of the revolving drum or the revolving blade type and the mixing drum or blades shall be operated uniformly at the mixing speed recommended by the manufacturer. The pick-up and throw-over blades of mixers shall be restored or replaced when any part or section is worn 20 mm or more below the original height of the manufacturer's design. Mixers and agitators which have an accumulation of hard concrete or mortar shall not be used.

When bulk cement is used and volume of the batch is 0.5 m 3 or more, the scale and weigh hopper for Portland Cement shall be separate and distinct from the aggregate hopper or hoppers. The discharge mechanism of the bulk cement weigh hopper shall be interlocked against opening before the full amount of cement is in the hopper. The discharging mechanism shall also be interlocked against opening when the amount of cement in the hopper is underweight by more than one (1) mass percent or overweight by more than three (3) mass percent of the amount specified.

When the aggregate contains more water than the quantity necessary to produce a saturated surface dry condition, representative samples shall be taken and the moisture content determined for each kind of aggregate.

The batch shall be so charged into the mixer that some water will enter in advance of cement and aggregate. All water shall be in the drum by the end of the first quarter of the specified mixing time.

Cement shall be batched and charged into the mixer so that it will not result in loss of cement due to the effect of wind, or in accumulation of cement on surface of conveyors or hoppers, or in other conditions which reduce or vary the required quantity of cement in the concrete mixture.

The entire content of a batch mixer shall be removed from the drum before materials for a succeeding batch are placed therein. The materials composing a batch except water shall be deposited simultaneously into the mixer.

All concrete shall be mixed for a period of not less than 1-1/2 minutes after all materials, including water, are in the mixer. During the period of mixing, the mixer shall operate at the speed for which it has been designed.

Mixers shall be operated with an automatic timing device that can be locked by the Engineer. The time device and discharge mechanics shall be so interlocked that during normal operation no part of the batch will be charged until the specified mixing time has elapsed.

The first batch of concrete materials placed in the mixer shall contain a sufficient excess of cement, sand, and water to coat inside of the drum without reducing the required mortar content of the mix. When mixing is to cease for a period of one hour or more, the mixer shall be thoroughly cleaned.

3. Mixing Concrete at Central Plant

Mixing at central plant shall conform to the requirements for mixing at the site.

4. Mixing Concrete in Truck

Truck mixers, unless otherwise authorized by the Engineer, shall be of the revolving drum type, water-tight, and so constructed that the concrete can be mixed to insure a uniform distribution of materials throughout the mass. All solid materials for the concrete shall be accurately measured and charged into the drum at the proportioning plant. Except as subsequently provided, the truck mixer shall be equipped with a device by which the quantity of water added can be readily verified. The mixing water may be added directly to the batch, in which case a tank is not required. Truck mixers may be required to be provided with a means of which the mixing time can be readily verified by the Engineer.

The maximum size of batch in truck mixers shall not exceed the minimum rated capacity of the mixer as stated by the manufacturer and stamped in metal on the mixer. Truck mixing, shall, unless otherwise directed be continued for not less than 100 revolutions after all ingredients, including water, are in the drum. The mixing speed shall not be less than 4 rpm, nor more than 6 rpm.

Mixing shall begin within 30 minutes after the cement has been added either to the water or aggregate, but when cement is charged into a mixer drum containing water or surface wet aggregate and when the temperature is above 32oC, this limit shall be reduced to 15 minutes. The limitation in time between the introduction of the cement to the aggregate and the beginning of the mixing may be waived when, in the judgement of the Engineer, the aggregate is sufficiently free from moisture, so that there will be no harmful effects on the cement.

When a truck mixer is used for transportation, the mixing time specified in Subsection 405.4.4 (3) at a stationary mixer may be reduced to 30 seconds and the mixing completed in a truck mixer. The mixing time in the truck mixer shall be as specified for truck mixing.

5. Transporting Mixed Concrete

Mixed concrete may only be transported to the delivery point in truck agitators or truck mixers operating at the speed designated by the manufacturers of the equipment as agitating speed, or in non-agitating hauling equipment, provided the consistency and workability of the mixed concrete upon discharge at the delivery point is suitable point for adequate placement and consolidation in place.

Truck agitators shall be loaded not to exceed the manufacturer's guaranteed capacity. They shall maintain the mixed concrete in a thoroughly mixed and uniform mass during hauling.

No additional mixing water shall be incorporated into the concrete during hauling or after arrival at the delivery point.

The rate of discharge of mixed concrete from truck mixers or agitators shall be controlled by the speed of rotation of the drum in the discharge direction with the discharge gate fully open.

When a truck mixer or agitator is used for transporting concrete to the delivery point, discharge shall be completed within one hour, or before 250 revolutions of the drum or blades, whichever comes first, after the introduction of the cement to the aggregates. Under conditions contributing to quick stiffening of the concrete or when the temperature of the concrete is 30oC, or above, a time less than one hour will be required.

6. Delivery of Mixed Concrete

The Contractor shall have sufficient plant capacity and transportation apparatus to insure continuous delivery at the rate required. The rate of delivery of concrete during concreting operations shall be such as to provide for the proper handling, placing and finishing of the concrete. The rate shall be such that the interval between batches shall not exceed 20 minutes. The methods of delivering and handling the concrete shall be such as will facilitate placing of the minimum handling.

405.5 Method of Measurement

The quantity of structural concrete to be paid for will be the final quantity placed and accepted in the completed structure. No deduction will be made for the volume occupied by pipe less than 100 mm in diameter or by reinforcing steel, anchors, conduits, weep holes or expansion joint materials.

REINFORCING STEEL & WIRE ROPE

404.1 Description

This Item shall consist of furnishing, bending, fabricating and placing of steel reinforcement of the type, size, shape and grade required in accordance with this Specification and in conformity with the requirements shown on the Plans or as directed by the Engineer.

404.2 Material Requirements

Reinforcing steel shall meet the requirements of Item 710, Reinforcing Steel and Wire Rope.

404.3 Construction Requirements

404.3.1 Order Lists

Before materials are ordered, all order lists and bending diagrams shall be furnished by the Contractor, for approval of the Engineer. The approval of order lists and bending diagrams by the Engineer shall in no way relieve the Contractor of responsibility for the correctness of such lists and diagrams. Any expense incident to the revisions of materials furnished in accordance with such lists and diagrams to make them comply with the Plans shall be borne by the Contractor.

404.3.3 Bending

All reinforcing bars requiring bending shall be cold-bent to the shapes shown on the Plans or as required by the Engineer. Bars shall be bent around a circular pin having the following diameters (D) in relation to the nominal diameter of the bar (d):

404.3.4 Placing and Fastening

All steel reinforcement shall be accurately placed in the position shown on the Plans or as required by the Engineer and firmly held there during the placing and setting of the concrete. Bars shall be tied at all intersections except where spacing is less than 300 mm in each directions, in which case, alternate intersections shall be tied. Ties shall be fastened on the inside.

404.3.5 Splicing

All reinforcement shall be furnished in the full lengths indicated on the Plans. Splicing of bars, except where shown on the Plans, will not be permitted without the written approval of the Engineer. Splices shall be staggered as far as possible and with a minimum separation of not less than 40 bar diameters. Not more than one-third of the bars may be spliced in the same cross-section, except where shown on the Plans.

Unless otherwise shown on the Plans, bars shall be lapped a minimum distance of:

710.1 Reinforcing Steel

Reinforcing steel shall conform to the requirements of the following Specifications:

Deformed Billet-Steel Bars for Concrete Reinforcement	AASHTO M 31 (ASTM A 615/PNS 49)
Deformed Steel Wire for Concrete Reinforcement	AASHTO M 225 (ASTM A 496)
Welded Steel Wire Fabric for Concrete Reinforcement	AASHTO M 55 (ASTM A 185)
Cold-Drawn Steel Wire for Concrete Reinforcement	AASHTO M 32 (ASTM A 82)
Fabricated Steel Bar or Rod Mats for Concrete Reinforcement	AASHTO M 54 (ASTM A 184)
Welded Deformed Steel Wire Fabric of Concrete Reinforcement	AASHTO M 221 (ASTM A 497)
Plastic Coated Dowel Bars	AASHTO M 254 Type A
Low Alloy Steel Deformed Bars for Concrete Reinforcement	ASTM A 206

Bar reinforcement for concrete structures, except No. 2 bars shall be deformed in accordance with AASHTO M 42, M 31 and M 53 for Nos. 3 to 11.

Dowel and tie bars shall conform to the requirements of AASHTO M 31 (ASTM A 615/PNS 49) or AASHTO M 42 except that rail steel shall not be used for tie bars that are to be bent and restraightened during construction. Tie bars shall be deformed bars. Dowel bars shall be plain round bars. They shall be free from burring or other deformation restricting slippage in the concrete. Before delivery to the site of the work, a minimum of one half (1/2) the length of each dowel bar shall be painted with one coat of approved lead or tar paint.

The sleeves for dowel bars shall be metal of an approved design to cover 50 mm, plus or minus 6.3 mm of the dowel, with a closed end, and with a suitable stop to hold the end of the sleeve at least 25 mm from the end of the dowel bar. Sleeves shall be of such design that they do not collapse during construction.

Plastic coated dowel bar conforming to AASHTO M 254 may be used.

710.2 Wire Rope or Wire Cable

The wire rope or wire cable shall conform to the requirements of AASHTO M 30 for the specified diameter and strength class.

710.3 Prestressing Reinforcing Steel

Prestressing reinforcing steel shall conform to the requirements of the following Specifications:

High-tensile wire AASHTO M 204 (ASTM A 421)

High-tensile wire strand or rope AASHTO M 203 (ASTM A 416)

High-tensile alloy bars as follows:

High-tensile-strength alloy bars shall be cold stretched to a minimum of 895.7 MPa. The resultant physical properties shall be as follows:

Minimum ultimate tensile strength	1000 MPa followed by stress relieving
Minimum yield strength, measured by the 0.7 percent extension under load method shall not be less than	895.7 MPa
Minimum modulus of elasticity	25,000,000
Minimum elongation in 20 bar diameters after rupture	4 percent
Diameters tolerance	+0.762 mm – 0.254 mm

If shown on the Plans, type 270 k strand shall be used, conforming to AASHTO M 203.

FORMS & FALSEWORKS

Item 414 -Forms and Falseworks

414.1 Description

This Item shall consist of designing, constructing and removing forms and falsework to temporarily support concrete, girders and other structural elements until the structure is completed to the point it can support itself.

414.2Material Requirements

414.2.1Formwork

The materials used for smooth form finish shall be plywood, tempered concrete-form-grade hardboard, metal, plastic, paper or other acceptable materials capable of producing the desired finish for form-facing materials. Formfacing materials shall produce a smooth, uniform texture on the concrete. Formfacing materials with raised grain, torn surfaces, worn edges, patches, dents, or other defects that will impair the texture of concrete surfaces shall not be permitted. No form-facing material shall be specified for rough form finish.

414.2.1.1 Formwork Accessories

Formwork accessories that are partially or wholly embedded in concrete, including ties and hangers shall be commercially manufactured. The use of non fabricated wire form ties shall not be permitted. Where indicated in the Contract, use form ties with integral water barrier plates in walls.

414.2.1.2 Formwork Release Agents

Commercially manufactured formwork release agents shall be used to prevent formwork absorption of moisture, prevent bond with concrete, and not stain the concrete surfaces.

414.2.2 Falsework

The materials to be used in the falsework construction shall be of the quantity and quality necessary to withstand the stresses imposed; it may be timber or steel or a combination of both. The workmanship shall be of such quality that the falsework will support the loads imposed on it without excessive settlement or take-up beyond as shown on the falsework drawings.

414.3. Construction Requirements

414.3.1Design

Falsework and Formworks design and drawings shall be in accordance, with Item 407, Concrete Structures, Subsection 407.3.9 and 407.3.12, respectively.

414.3.1.1 Formwork and Falsework Drawings

When complete details for forms and falseworks are not shown, prepare and submit drawings to the Engineer showing the following:

1. Details for constructing safe and adequate forms and falsework that provide the necessary rigidity, support the loads imposed, and produce in the finished structure the required lines and grades. See subsection 414.3.1.2 for design loads. See Subsection 414.3.1.3 for design stresses, loadings and deflections. See Subsection 414.3.2 for manufactured assemblies.

2. The maximum applied structural load on the foundation material. Include a drainage plan or description of how foundations will be protected from saturation, erosion, and/or scour see Subsection 414.3.3.1.

3. The description of all proposed material. Describe the material that is not describable by standard nomenclature (such as AASHTO or ASTM specified) based on manufacturer's test and recommended working loads. Provide evaluation data for falsework material showing that the physical properties and conditions of the material can support the loads assumed in the design.

4. The design calculations and material specifications showing that the proposed system will support the imposed concrete pressures and other loads. Provide an outline of the proposed concrete placement operation listing the equipment, labor, and procedures to be used for the duration of each operation. A superstructure placing diagram showing the concrete placing sequence and construction joint locations is included.

5. Design calculations for proposed bridge falsework. A registered professional engineer proficient in structural design shall design, sign, and seal the drawings. The falsework design calculations shall show the stresses and deflections in load supporting members.

6. Anticipated total settlements of falsework and forms shall be shown. Include falsework footing settlement and joint take-up. Design for anticipated settlements not to exceed 20 millimeters. Design and detail on falsework supporting deck slabs and overhangs on girder bridges so that there will be no differential settlement between the girders and the deck forms during placement of deck concrete. Design and construct the falsework to elevations that include anticipated settlement during concrete placement and required camber to compensate for member deflections during construction.

7. Support system for form panels supporting concrete deck slabs and overhangs on girder bridges.

8. Details for strengthening and protecting falsework over or adjacent to roadways and railroads during each phase of erection and removal. See Subbsection 414.3.3.2.

9. Intended steel erection procedures with calculations in sufficient detail to substantiate that the girder geometry will be correct. See Subsection 414.3.3.3.

Details of proposed anchorage and ties for void forms shall be submitted. See Subsection 414.3.4 for void form requirements.

Separate Falsework drawings for each structure shall be submitted to the Engineer for approval, except for identical structures with identical falsework design and details.

414.3.1.2 Design Loads for Forms and Falsework

414.3.1.2.1 Vertical Design Loads

Dead loads include the mass of concrete, reinforcing steel, forms and falsework. Consider the entire superstructure, or any concrete mass being supported by falsework to be a fluid dead load with no ability to support itself. If the concrete is to be prestressed, design the falsework to support any increase or readjusted loads caused by the prestressing forces.

The assumed density of concrete, reinforcing steel, and forms shall be not less than 2600 kilograms per cubic meter for normal concrete and not less than 2100 kilograms per cubic meter for lightweight concrete.

Consider live loads to be actual mass of equipment to be supported by falsework applied as concentrated loads at the point of contact plus a uniform load of not less than 1000 pascals applied over the area supported, plus 1100 newtons per meter applied at the outside edge of the deck falsework overhangs.

The total vertical design load for falsework shall be the sum of vertical dead and live loads. The total vertical design load used shall be not less than 4800 pascals.

414.3.1.2.2 Horizontal Design Loads

Use an assumed horizontal design load on falsework towers, bents frames and other falsework structures to verify lateral stability. The assumed horizontal load is the sum of the actual horizontal loads due to equipment construction sequence, or other causes and an allowance for wind. However, in no case is the assumed horizontal load shall be less than 2 percent of the total supported dead load at the location under consideration.

The minimum wind allowance for each heavy-duty steel shoring having a vertical load carrying capacity exceeding 130 kilonewtons per leg is the sum of the products of the wind impact area, shape factor and the applicable wind pressure value for each height zone. The wind impact area is the total projected area of all elements in the tower face normal to the applied wind. Assume the shape factor for heavy duty shoring to be 2.2. Determine wind pressure value from Table 1.

Table 1
Design Wind Pressure-Heavy Duty Steel Shoring

Height Zone Above Ground Meter	Wind Pressure Value-Pa	
	Adjacent to Traffic	At Other Locations
0	960	720
9-15	1200	960
15-30	1450	1200
Over 30	1675	1450

The minimum wind allowance on all other types of falsework, including falsework supported on heavy-duty shoring, is the sum of the products of the wind impact area and the applicable wind pressure value for each height zone. The wind impact area is the gross projected area of the falsework and unrestrained portion of the permanent structure, excluding the areas between falsework posts or towers where diagonal bracing is not used. Used design wind pressures from Table 2.

Table 2
Design Wind Pressure-Other Types of Falsework

Height Zone Above Ground Meter	Wind Pressure Value-Pa	
	For Members Over and Bents Adjacent to Traffic Openings	At Other Locations
0	320 Q	240 Q
9-15	400 Q	320 Q
15-30	480 Q	400 Q
Over 30	560 Q	480 Q

Note: Q=0.3+0.2*W*, but not more than 3. *W* is the width of the falsework system in meters measured in the direction of the wind force being considered

414.3.1.2.3Lateral Fluid Pressure

For concrete with retarding admixture, fly ash or other pozzolan replacement for cement, design form, form ties and bracing for a lateral fluid pressure based on concrete with a density of 2400 kilograms per cubic meter. For concrete containing no pozzolans or admixtures, which affect the time to initial set, the lateral fluid pressure shall be determined based on concrete temperature and rate of placement according to ACI Standard 347R, Guide for Formwork for Concrete.

414.3.1.3Design Stresses, Loads and Deflections for Forms and Falsework

The allowable maximum design stresses and loads listed in this section are based on the use of undamaged high-quality material. If lesser quality material is used, reduce the allowable stresses and loads. The following maximum stresses, loads and deflections in the falsework design shall not be exceeded.

414.3.1.3.1 For Timber

Compression perpendicular to the grain = 3100 kilopascals

Compression parallel to the grain (1) $= \frac{3309}{(L/d)^2}$ megapascals

Note: (1) Not to exceed 11 megapascals

Where:

L = Unsupported length

d = Least dimension of a square or rectangular column or the width of a square of equivalent cross-sectional area for round columns

Flexural stress = 12.4 megapascals

Note: Reduced to 10 megapascals for members with a nominal depth of 200 millimeters or less

Horizontal shear = 1300 kilopascals

Axial tension = 8.3 megapascals

Deflection due to the mass of concrete may not exceed 1/500 of the span even if the deflection is compensated for by camber strips

Modulus of elasticity (E) for timber = 11.7 gigapascals

Maximum axial loading on timber piles = 400 kilonewtons

414.3.1.3.2For Steel

For identified grades of steel the design stresses (other than stresses due to flexural compression) specified in the Manual of Steel Construction as published by the AISC shall not be exceeded.

When the grade of steel cannot be positively identified, the design stresses other than stresses due to flexural compression shall not be exceeded, either specified in the AISC Manual or ASTM A 36M structural steel or the following:

Tension, axial and flexural = 150 megapascals

Compression, axial = 110 000 – 2.6$(L/r)^2$kilopascals

Note: L/r shall not exceed 120

Shear on the web gross section of rolled shapes = 100 megapascals

Web crippling for rolled shapes = 185 megapascals

For all grades of steel, do not exceed the following design stresses and deflection:

Compression flexural[1] = $\frac{82\ 750}{(Ld/bt)}$ megapascals

Note: (1) Not to exceed 150 megapascals for unidentified steel or steel conforming to ASTM A 36. Not to exceed 0.6 Fy for other identified steel.

Where:

L = Unsupported length

d = Least dimension of a square or rectangular column or the width of square of equivalent cross-sectional area for round columns or the depth of beams

b = Width of the compression flange

t = Thickness of the compression flange

r = Raduis of gyration of the member

F_y = Specified minimum yield stress for the grade of steel used

Deflection due to the mass of concrete may not exceed 1/500 of the span even if the deflection is compensated for by camber strips.

Modulus of elasticity (E) for steel = 210 gigapascals

414.3.1.3.3 Other Requirements

Limit falsework spans supporting T-beam girder bridges to 4.3 meters plus 8.5 times the overall depth of T-beam girder.

414.3.2 Manufactured Assemblies

For jacks, brackets, columns, joist and other manufactured devices, the ultimate load carrying capacity of the assembly shall not exceed the manufacturer's recommendations or 40 percent based on the manufacturer's tests or additional tests ordered. The maximum allowable dead load deflection of joists shall be 1/500 of their spans.

Catalog or equivalent data shall be submitted to the Engineer showing the manufacturer's recommendations or perform tests, as necessary to demonstrate the adequacy of any manufactured device proposed for use. No substitution is allowed on manufacturer's components unless the manufacturer's data encompasses such substitutions or field tests reaffirm the integrity of the system.

If a component of the falsework system consists of a steel frame tower exceeding 2 or more levels high, the differential leg loading within the steel tower unit shall not exceed 4 to 1. An exception may be approved if the manufacturer of the steel frame certifies, based on manufacturer's tests, that the proposed differential loadings are not detrimental to the safe load carrying capacity of the steel frame.

414.3.3 Falsework Construction

The falsework construction shall be in accordance whenever applicable, with Item 407 Concrete Structures Subsection 407.3.10 Falsework Construction.

414.3.3.1 Falsework Foundations

All ground elevations at proposed foundation location shall be verified before design.

Where spread footing type foundation are used, determine the bearing capacity of the soil. The maximum allowable bearing capacity for foundation material, other than rock, is 190 kilopascals.

The edge of footing shall not be located closer than 300 millimeters from the intersection of the bench and the top of the slope. Unless the excavation for footings is adequately supported by shoring, the edge of the footings shall not be closer than 1.2 meters of the depth of excavation, whichever is greater, from the edge of the excavation.

When falsework is supported by footings placed on paved, well-compacted slopes of berm fills, do not strut the falsework to columns unless the column is founded on rock or supported by piling.

The spread footings to support the footing design load at the assumed bearing capacity of the soil shall be designed without exceeding anticipated settlements. Steel reinforcement shall be provided in concrete footings.

When individual steel towers have a maximum leg loads exceeding 130 kilonewtons, uniform settlement under all legs or each tower under all loading conditions shall be provided.

Protect the foundation from adverse effects for the duration of its use.

414.3.3.2 Falsework Over or Adjacent to Roadways and Railroads

Falsework shall be designed and constructed with protection from vehicle impact. This includes falsework posts that support members crossing over a roadway or railroad and other falsework posts if they are located in the row of falsework posts nearest to the roadway or railroad and if the horizontal distance from the traffic side of the falsework to the edge of pavement or to a point 3 meters from the centerline of track is less than the total height of the falsework.

Additional features shall be provided to ensure that this falsework will remain stable if subjected to impact by vehicles. Use vertical design loads for these falsework posts, columns, and towers (but not footings) that are greater than or equal to either of the following:

1. 150 percent of the design load calculated according to Subsection 414.3.1.2 but not including any increased or readjusted loads caused by prestressing forces.

2. The increased or readjusted loads caused by prestressing forces.

Temporary traffic barriers shall be installed before erecting falsework towers or columns adjacent to an open public roadway. Barriers shall be located so that falsework footings or pile caps are at least 75 millimeters clear of concrete traffic barriers and all other falsework members are at least 300 mm clear. Do not remove barriers until approved. Use falsework columns that are steel with a minimum section modulus about each axis of 156,000 cubic millimeters or sound timbers with a minimum section modulus about each axis of 4,100,000 cubic millimeters.

Mechanically connect the base of each column or tower frame supporting falsework over or immediately adjacent to an open public road to its supporting footing or provide other lateral restraint to withstand a force of not less than 9 kilonewtons applied to the base of the column in any direction. Mechanically connect such columns or frames to the falsework cap or stringer to resist a horizontal force of not less than 4.5 kilonewtons in any direction. Neglect the effects of frictional resistance.

Brace or tie exterior girders, upon which overhanging bridge deck falsework brackets are hung, to the adjacent interior girders as necessary to prevent rotation of exterior girders or overstressing the exterior girder web.

Mechanically connect all exterior falsework stringers and stringers adjacent to the end of discontinuous caps, the stringer or stringers over points of minimum vertical clearance and every fifth remaining stringer, to the falsework cap or framing. Provide mechanical connections capable of resisting load in any direction, including uplift on the stringer, if not less than 2.2 kilonewtons. Connections shall be installed before traffic is allowed to pass beneath the span.

16 millimeters diameter or larger bolts to connect timber members shall be used to brace falsework bents located adjacent to roadways or railroads.

Sheath falsework bents within 6 meters of the centerline of a railroad track solid in the area between 1 and 5 meters above the track on the side facing the track. Construct sheathing of plywood not less than 16 millimeters thick or lumber not less than 25 millimeters nominal thickness. Adequate bracing shall be provided on such bents so that the bent resists the required assumed horizontal load or 22 kilonewtons, whichever is greater, without the aid of sheathing.

Provide at least the minimum required vertical and horizontal clearances through falsework for roadways, railroads, pedestrians, and boats.

414.3.3.3 Falsework for Steel Structures

Falsework design loads shall consist of the mass of structural steel, the load of supported erection equipment, and all other supported by the falsework.

Falsework and forms for concrete supported on steel structures shall be designed so that loads are applied to girder webs within 150 millimeters of flange or stiffener. Distribute the loads in a manner that does not produce local distortion of the web. Do not use deck overhang forms that require holes to be drilled into the girder webs.

Strut and tie exterior girders supporting overhanging deck falsework brackets to adjacent interior girders to prevent distortion and overstressing of the exterior girder web.

Do not apply loads to existing, new or partially completed structures that exceed the load carrying capacity of any part of the structure according to the load factor design methods of the AASHTO Bridge Design Specifications using load group IB.

Build supporting falsework that will accommodate the proposed method of erection without overstressing the structural steel, as required and will produce the required final structural geometry, intended continuity and structural action.

414.3.4 Forms

The forms construction shall be in accordance whenever applicable, with Item 407, Concrete Structures Subsection 407.3.13, Formwork Construction.

Form panels to be used shall be in good condition free of defects on exposed surfaces. If form panel material other than plywood is used, it shall have flexural strength, modulus of elasticity and other physical properties equal to or greater than the physical properties for the type of plywood specified.

Furnish and place form panels for exposed surfaces in uniform widths of not less than 1 meter and in uniform lengths of not less than 2 meters except where the width of the member formed is less than 1 meter.

Arrange panels in symmetrical patterns conforming to the general lines of the structure. Place panels for vertical surfaces with the long dimension horizontal and with horizontal joints level and continuous. For walls with sloping footings which do not abut other walls, panels may be placed with the long dimension parallel to the footing.

Form panels shall be precisely aligned on each side of the panel joint by means of supports or fasteners common to both panels.

Use form ties and anchors that can be removed without damaging the concrete surface. Construct metal ties or anchorages within the forms to permit their removal to a depth of at least 25 millimeters from the face without damage to the concrete. Fill cavities with cement mortar and finish to a sound, smooth, uniform colored surface.

Support roadway slab forms of box girder type structures on wales or similar supports fastened, as nearly as possible, to the top of the web walls.

Form exposed curved surfaces to follow the shape of the curve, except on retaining walls that follow a horizontal curve. The wall stems may be a series of short chords if all of the following apply:

1. Chords within the panel are the same length.

2. Chords do not vary from a true curve by more than 15 millimeters at any point.

3. All panel points are on the true curve

When architectural treatment is required, make the angle points for chords in wall stems fall at vertical rustication joints.

Earth cuts as forms for vertical or sloping surfaces shall not be used unless otherwise required or permitted by the Contract.

4.3.4.1 Stay in Place Deck Forms

Use permanent or stay inplace forms only when permitted by the contract.

Fabricate permanent steel bridge deck forms and supports from steel conforming to ASTM A 653M coating designation 2600, any grade except grade 340 class 3.

Install forms according to accepted fabrication and erection drawings. Do not rest form sheets directly on the top of stringer or floor beam flanges. Securely fasten sheets to form supports. Place form supports in direct contact with the stringer flange or floor beam. Make all attachments with permissible welds, bolts or clips. Do not weld form supports to flanges of steels not considered weldable or to portions of flanges subject to tensile stresses.

Clean with wire brush and paint 2 coats of zinc dust zinc-oxide primer (FSS TT-P-641 type II no color added) any permanently exposed form metal where the galvanized coating has been damaged. Minor heat discoloration in areas of welds need not be touched up.

Locate transverse construction joints in slabs at the bottom of a flute. Field drill 6 millimeter diameter weep holes at not less than 300 millimeters on center along the line of the joint.

414.3.4.2 Void Forms

Store void forms in a dry location to prevent distortion. Secure the forms using anchors and ties which leave a minimum of metal or other supporting material exposed at the bottom of finished slab.

Make the outside surface of the forms waterproof. Cover the ends with waterproof mortar tight caps. Use premolded 6 millimeters thick rubber joint filler around the perimeter of the caps to permit expansion.

Provide a PVC vent near each void form. Construct vents so the vent tube shall not extend more than 13 millimeters below the bottom surface of the finished concrete after form removal. Protect void from the weather until concrete is placed.

414.3.4.3 Metal Forms

The specification for forms relative to design, mortar tightness, filleted corners, beveled projection, bracing, alignment, removal, reuse and oiling also apply to metal forms.

414.3.5 Removal of Forms and Falsework

The removal of forms and falsework shall be in accordance whenever applicable, with Item 407 Concrete Structures, Subsection 407.3.11 Removing Falsework and Subsection 407.3.14 Removal of Forms and Falsework.

Where necessary remove all forms except the following:

1. Interior soffit forms for roadway deck slabs of cast-in-place box girders.

2. Forms for the interior voids of precast members

3. Forms for abutments or piers when no permanent access is available into the cells or voids Install a reshoring system if falsework supporting the sides of girders stems with slopes steeper than 1:1 are removed before placing deck slab concrete. Design the reshoring system with lateral supports which resist all rotational forces acting on the stem, including those caused by the placement of deck slab concrete. Install the lateral supports immediately after each form panel is removed and before release of supports for the adjacent form panel.

414.3.6 Acceptance

Forms and falsework (including design, construction, and removal) shall be evaluated and approved by the Engineer.

When the falsework installation is complete and before concrete placement or removal begins, the falsework shall be inspected by the Engineer. The Engineer shall certify in writing that the installation conforms to the contract, the approved falsework drawings (including approved changes) and acceptable engineering practices.

414.4 Method of Measurement

When the Contract stipulates that payment will be made for forms and falsework on lump-sum basis, the Pay Item will include all materials and accessories needed in the work.

Whenever the Bill of Quantities does not contain an item for form and falsework, the work will not be paid directly but will be considered as a subsidiary obligation of the contractor under other Contract Items.

414.5 Basis of Payment

The accepted quantities measured as prescribe in Subsection 414.4, shall be paid for at the Contract lump-sum price for Forms and Falsework which price and payment shall be full compensation for designing, constructing and removing forms and falsework, all materials and accessories needed and for furnishing all labor equipment tools and incidentals necessary to complete the item.

Payment will be made under:

Pay Item Number	Description	Unit of Measurement
414	Forms and Falsework	Lump Sum

MASONRY WORKS

704.1 Clay or Shale Brick

Brick shall conform to the requirements of one of the following specifications:

Sewer Brick - AASHTO M 91, Grade SM

Sewer Brick - ASTM C 32, Grade SM

Building Brick - AASHTO M 114, Grade SW, or ASTM C 62, Grade SW

The grade will be shown on the Plans or in the Special Provisions.

704.2 Concrete Brick

Concrete brick shall conform to the requirements of ASTM C 55, Grade A.

704.3 Concrete Masonry Blocks

Concrete masonry blocks may be rectangular or segmented and, when specified, shall have ends shaped to provide interlock at vertical joints.

Solid blocks shall conform with the requirements of ASTM C 139 or ASTM C 145, grade as specified. Hollow blocks shall conform to the requirements of ASTM C 90, grade as specified.

Dimensions and tolerances shall be as individually specified on the Plans.

PLASTERING WORKS

Plastering is done with cement and sand mortar. It consists of different thickness as per requirement of the site. Plastering is done by applying cement mortar with required ratio i. e. 1:3, 1:4, 1:6 on the walls and the plaster should be in straight line, level and plumb and the joint must be in right angle.

The general specification for cement plastering are:

1. Single coat cement plastering - 12 or 15 or 20mm
2. Cement plaster with a floating coat of neat cement - 12 or 15 or 20mm
3. Cement plaster 2 coats work - 18mm
4. Cement ceiling plaster - 6mm
5. Cement plaster for slab bearing – 6mm

CEILING WORKS

Use 4.5 mm Cement Board, Carrying Channel, Metal Furring, Rivets, and Wall angle.

TILE WORKS

Use Unglazed Ceramic Tiles, Cement and Screened Sand.

PAINTING WORKS (CONCRETE)

Use Skimcoat, Primer, Putty (Spot), Top Coat, and Thinning Solvent for Putty.

PAINTING WORKS (CEILING)

Use Primer and Top Coat.

RAILINGS

Use 1 ½" Pipe Sch. 40 – SS 304 and S/S Welding Rod.

ELECTRICAL WORKS

GENERAL NOTES:

All electrical works herein shall be done in accordance with the national Building code, provisions of the latest approved philippine electrical code, the laws and Ordinances of the local code enforcing authorities and requirements of the local electric, telephone company and building administration requirements.

1. Contractor shall secure all wiring permit and all fees required for the works and furnish the owner the certificate of final electrical inspection

2. Contractor shall conduct earth ground test, wire insulation and load test upon completion of works,

3. In case of discrepancy between plans and site condition, specifications & revisions changes, the contractor should immediately verify & consult to with the electrical engineer of the municipal engineering office (lgu lingaye)

4. All location & mounting height are subject to approval of electrical engineer of lgu lingayen,

5. Contractor shall be responsible in the preparation of as-built plans duly signed and sealed by professional electrical engineer, and electronic autocad file

6. Final lighting fixtures and wiring devices shall be approved by lgu lingayen, representative engineer

7. Contractor shall be responsible for preparation of shop or construction drawing required by owner architech engineer, this includes devices and fixtures elevation

8. Contractor shall visit site condition and include all cost necessary to complete the system at no cost to owner, including cost of coring service and expenses for the restoration of any damage affected civil architectural finishes or relocation of existing facilities on building,

9. Contractor shall locate all splicing boxes to accessible place or with access panels

10. Nominated contractor to verify all equipments to be installed or place within the building, and make an adjustment with the municipal engineer or municipal architect consent lgu lingayen),

11. This drawings are diagramatic layout only, any materials and fittings not shown on this plans but needed to complete the system and operation shall be included with the contractor's scope of works.

12. All works shall be done under the direct supervision of license duly registered electrical engineer or registered master electrician.

13. Additional notes:

Use of mica shall be limited to 150mm maximum use of flexible metallic condutit shall be limited to 1m maximum provide proper conduit support, g.i. wires as support shall not be allowed provide double coat of rust protective paint (red oxide primer) on hangers and supports.

14. Power supply to the building shall be 230v, single phase, 3-wires, 60hz.

15. All materials to be used shall be new and approved type for purpose & location

16. Normal and emergency circuit shall not be combined in one raceway or conduit.

Receptacles for general use shall be duplex 20a, 250vac, ground type.

All wires should have a maximum load of 80 percent of wire ampacity.

Light switches minimum rating shall be 16a 230vac

All materials to be used shall be brand new and shall have the "p.s." marks

Mounting heights shall be as follows:

Light switches - 1.50m above floor finish

Convenience outlet - 0.45m above floor finish

Telephone outlet - 0.45m above floor finish

Panel board - 1.8m above floor finish

Conduit embeded within concrete wall shall have a minimum cement

Plastered of 20mm thick

All conduit pipe above ceiling should have independent hanger supports

All lighting fixtures should have independent hanger supports

All boxes shall be occupied only of 50 percent of wire volume

Voltage drop shall be limited to 2.5 from source to panel board as p.e.c

Requirement or acceptable to the laboratory equipment

Circuit breakers serving motors and lighting shall be industrial and commercial bolt-on type respectively with minimum of 10kaic.

All wires and cables shall be brand new and approved type.

All circuits shall be 3-wires for 1ø and shall be color coded as follows

Line 1 – black or red hot wire, line 2 – white or blue nuetral wire, line 3 -

Green stripe green-yellow gray grounding wire.

Preferred distribution boards must be industrial type, bolt-on with 18kaic

Minimum unless otherwise specified

Use solderless connector, mechanical 1 pressure type copper lugs for

Connection of wires larger than 8mm².

Use filler compound, "scotch fill" or approved equal at sharp edges to provide smooth surface before taping with electrical tape.

DOORS & WINDOWS

Use D-1(1.20m x 2.10m) Wooden Frame – Wood Panel Door, D-2(0.80m x 2.10m) Wooden Frame – Wood Panel Door, D-3 (0.80m x 2.00m) Aluminum Door, W-1 (2.00m x 0.80m) Awning Analok Window, and W-2 (0.60m x 1.95m) Fixed Analok Window.

FABRICATED MATERIALS

Use Three Dimensional Stainless Steel Capital Letter and LOGO Stainless Steel Three Dimensional.

PLUMBING WORKS

All plumbing works included herein shall be executed according to the provisions of the Plumbing Code of the Philippines. The National Building Code and Rules & Regulation of Municipality of Lingayen, Pangasinan coordinate the drawings with other related drawings and specifications. The architect/engineer shall be notified immediately of any discrepancy found herein. All pipes shall be installed as indicated on plans. any relocation required for proper execution of other trades shall be with prior approval of the archtect or engineer. Proposed sanitary utilities shall conform to the actual location, depth and invert elevation of all existing pipes and structures as verified by the contractor. The contractor shall verify all existing utilities at site and coordinate the works with the sewer line effluent or disposal point and water line service connecting point. All pipes are in millimeters nominal inside diameter and all dimensions are in meter unless otherwise specified

GRADES OF HORIZONTAL PIPINGS:

Run all horizontal pipings in perfect alignment and at a form grade of not less than two percent 2% change in direction:

All change in direction shall be made by appropriate use of fourty five degrees (45°) wyes, longsweep quarter bend, six-eight or sixteenth bends, when the change of flow is from horizontal to vertical or sixteenth bends. When the change of flow is from horizontal to vertical 1/8 bend combination maybe used on vertical stacks and short quarter bends maybe used on wasteline. Tee and crosses maybe used in vent pipes.

PROHIBITED FITTINGS:

No double hub or tee branch shall be used on horizontal wastes lines.the drillings and tappings of house drains, waste or vent pipes and used of saddle hub and bend are prohibited sleeves provide pipe sleeves at walls, columns or slabs one size bigger than the actual size passing through the walls, columns or under slab to protect pipe from breakage pipe cleanouts pipe cleanouts are required under following conditions:

a. every change in horizontal directions exceeding twenty-two and one-half degrees (22-1/2°)

b. one and one-half meters (1.50m) inside the property line before the house drainage connection

c. every fifteen meters (15m) in horizontal run of pipes

d. at the end of any horizontal pipe lines

GENERAL REGULATIONS

Unless otherwise indicated, all fixtures or trap must be provided with individual vents. there shall be required ventilation and ligthing system for toilets and bathrooms. Grades of horizontal piping run: all slopes for horizontal sewer branches shall maintain 2% unless otherwise specified.

TINSMITHRY WORKS

Use Pre-painted Flashing Sheet 0.50mm thick 24" and Vulcaseal.

MOBILIZATION/DEMOBILIZATION

Contractor shall mobilize the Rig and Contractor's Personnel to the location designated by Operator pursuant to Section. Contractor shall pay and be responsible for all risks, costs and expenses, unless otherwise specified in this Drilling Contract, until the Term Commencement Date. Operator shall pay the Mobilization Fee to Contractor on or after the Term Commencement Date. Operator shall be entitled to place its designated representative(s) aboard the Rig during such mobilization, and Contractor shall make available to Operator's representative(s) all accommodations, provisions and requisites as Contractor supplies to the senior marine crew of the Rig. Operator shall be entitled to conduct certain aspects of the Rig Acceptance Testing during mobilization provided such Rig Acceptance Testing does not interfere with the mobilization or safe operation of the Rig.

PROJECT BILLBOARD

2.2.3 For infrastructure projects, a tarpaulin signboard must be suitably framed for outdoor display at the project location, and shall be posted as soon as the award has been made. The design and format of the tarpaulin, as shown in Annex "A", shall have the following specification:

Tarpaulin, white. 8 ft x 8 ft	Tarpaulin, white, 4 ft x 8 ft
Resolution: 70 dpi	Resolution: 70 dpi
Font: Helvetica	Font: Helvetica
Font Size: Main Information -3"	Font Size: Main Information -3"

Sub Information -1"	Sub-Information –1"
Font Color: Black	Font Color: Black

CONSTRUCTION SAFETY & HEALTH PROGRAM

B.2 MEDICAL ROOM AND FIRST AID FACILITIES

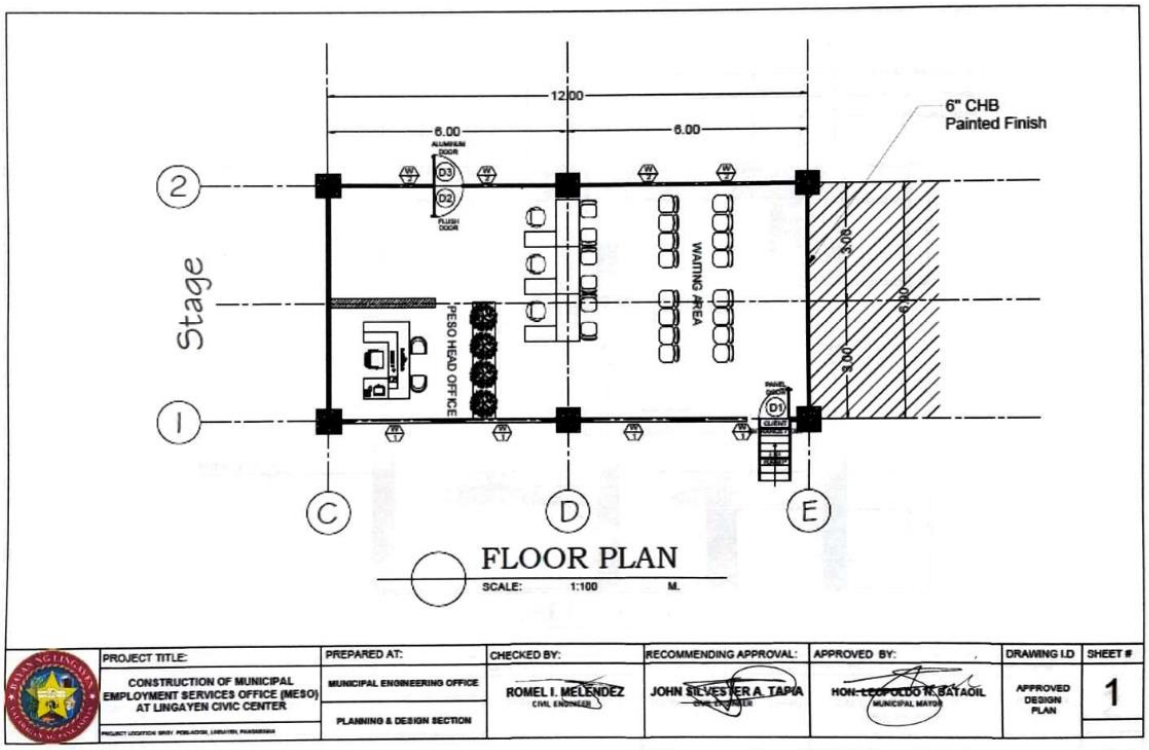
1. The Contractor shall provide and maintain throughout the duration of the Contract a medical room together with all necessary supplies to be sited in the Contractor's main area. The medical room shall be waterproof, it could be a building or room designated and used exclusively for the purpose. It shall have a floor area of at least 15 square meters and a glazed window area or at least 2 square meters.

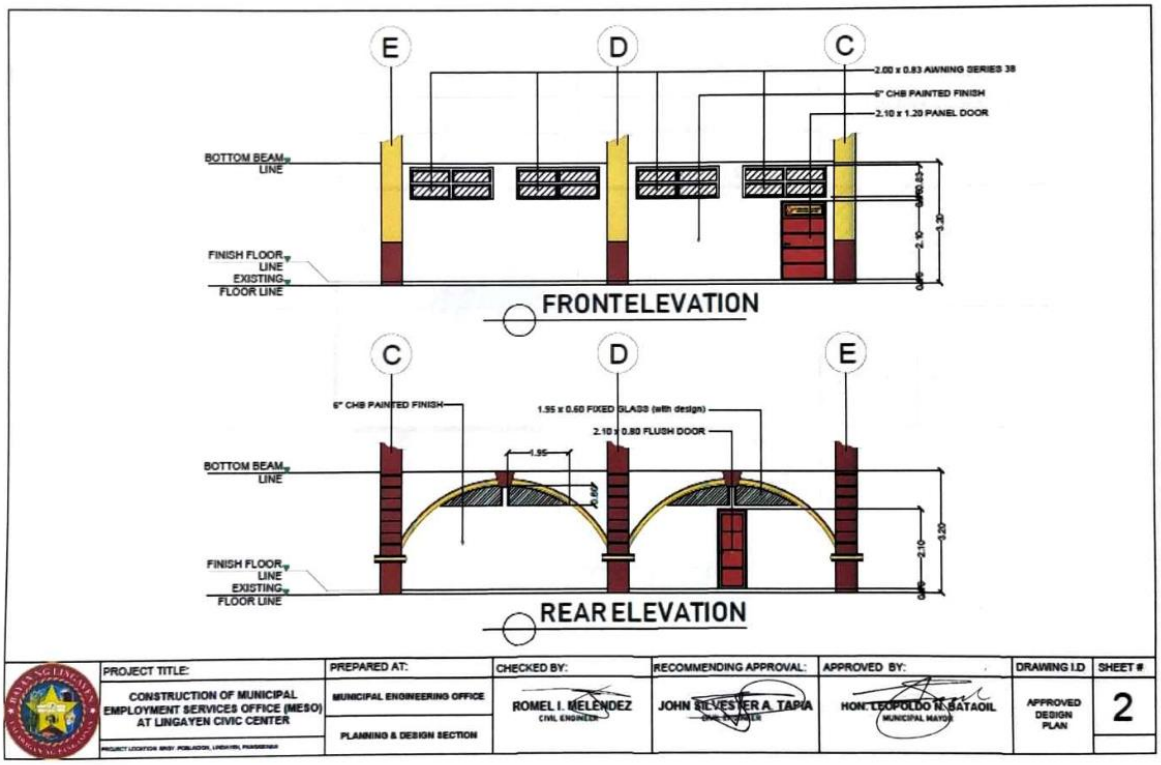
2. The Contractor shall employ permanently on the site a fully trained Medical Aide, who shall be engaged solely on medical duties.

3. The location of the medical room and any other arrangements shall be made known to all employees by posting on prominent locations suitable notices in the site.

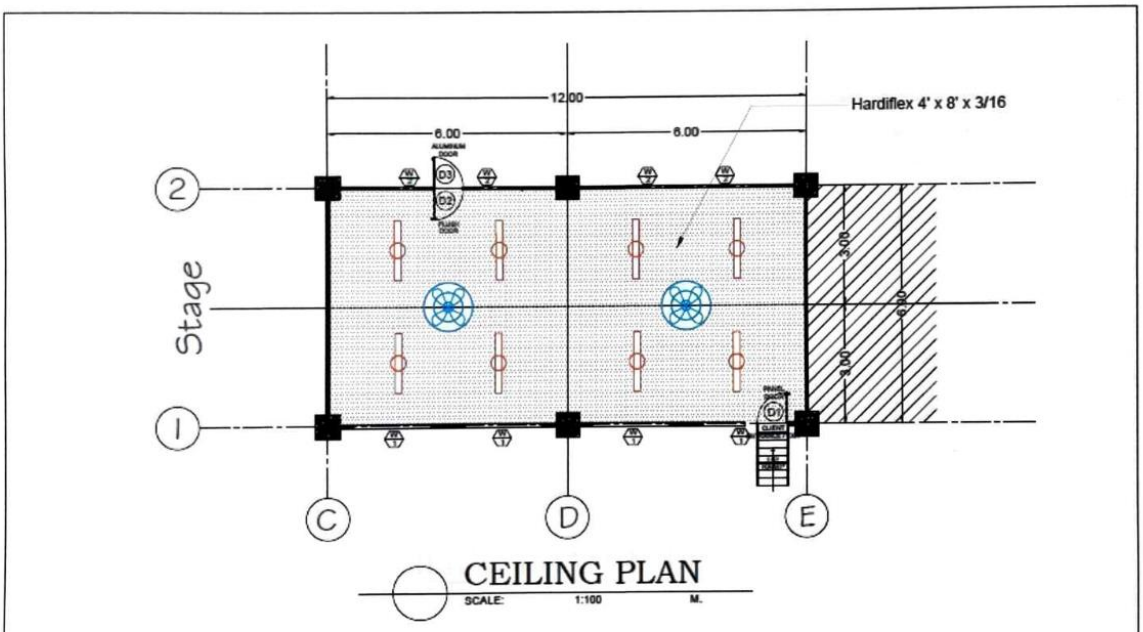
4. The Contractor's arrangement to comply with the Section shall be subject to the approval of the Engineer and also to the approval of any qualified Medical Officer designated by the Government to supervise medical arrangements on the site.

Section VII. Drawing





PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	2



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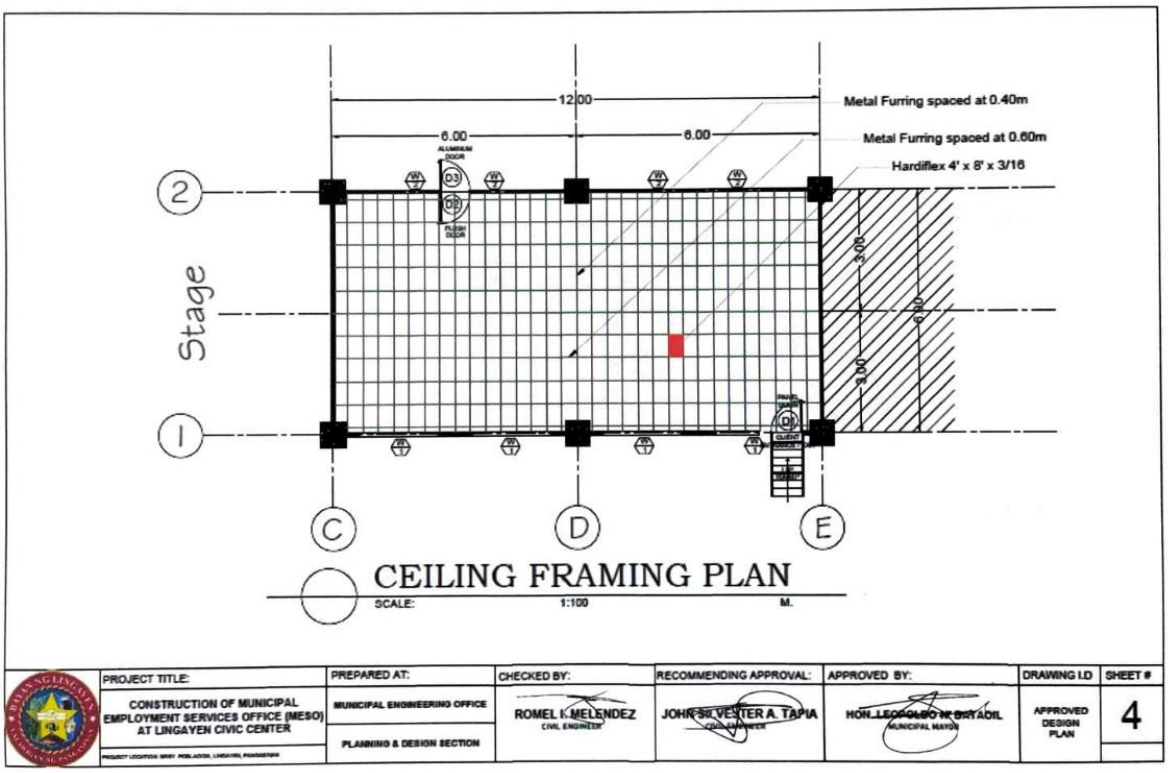
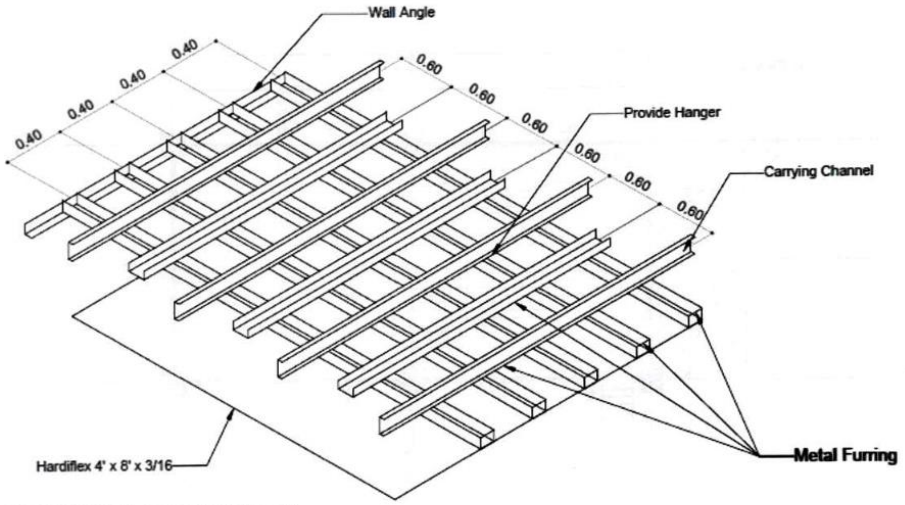
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	3



CEILING FRAMING PLAN

SCALE: 1:100 M.

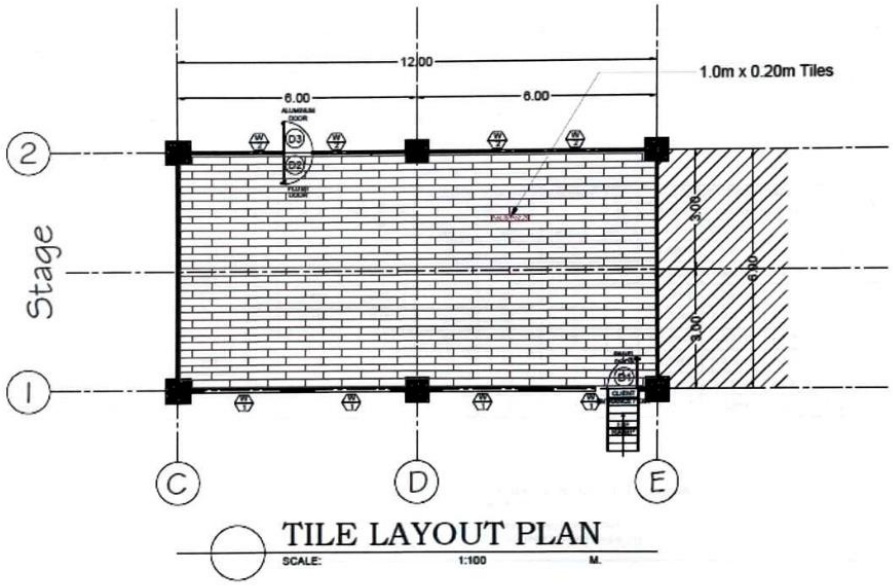
PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	4



CEILING DETAILS

SCALE: NTS

PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	5



TILE LAYOUT PLAN

SCALE: 1:100 M.

PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA CIVIL ENGINEER	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	6

PROJECT : CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER
ADRESS : SOLIS STREET, POBLACION LINGAYEN, PANGASINAN
PANEL ID : MDP
LOCATION : AS SHOWN ON PLAN
MIN. kAIC : 10
SYSTEM : SINGLE PHASE, 3-WIRES
ENCLOSURE : NEMA-1, INDOOR
VOLTS : 230 V
FREQUENCY : 60 Hz
LOAD CONNECTION : LINE TO NEUTRAL

WIRE COLOR CODING
GROUND : GREEN
NEUTRAL : WHITE
L1 : BLACK
L2 :
L3 :

CKT. NO.	LOAD DESCRIPTION			VOLTS	PHASE	KVA	AMPERES 1Φ	INVERSE TIME DELAY CIRCUIT BREAKER			NO. OF SETS	FEEDER/BRANCH CIRCUIT COPPER WIRE, THWN/THHN STRANDED			CONDUIT SPECIFICATION
	QTY.	unit VA	Description					AT	AF	POLE		PHASE	NEUTRAL	EGC	
1	12	2160	2 GANG CONVENIENCE OUTLET	230	1ø	2.160	9.39	20	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
2	1	3000	3.0 TON HP SPLIT - TYPE AC	230	1ø	3.000	13.04	30	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
3	16	1500	LED T8 TUBULAR LAMP 15w	230	1ø	0.800	6.96	15	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
4	2	150	16" CEILING FAN	230	1ø	0.150	0.65	15	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
5	1	3000	3.0 TON HP SPLIT - TYPE AC	230	1ø	3.000	13.04	30	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
6	1	2000	SPARE CIRCUIT BREAKER	230	1ø	2.000	8.70	30	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
7	1	2000	SPARE CIRCUIT BREAKER	230	1ø	2.000	8.70	30	60	2	1	1-3.5mm²	1-3.5mm²	1-3.5mm²	20mmØ PVC Conduit
	INCOMING FEEDER CONDUCTOR & PROTECTION DETAILS					12.21	60.48	60	225	2	1	1-22mm²	1-22mm²	1-3.5mm²	25mmØ RSC PIPE

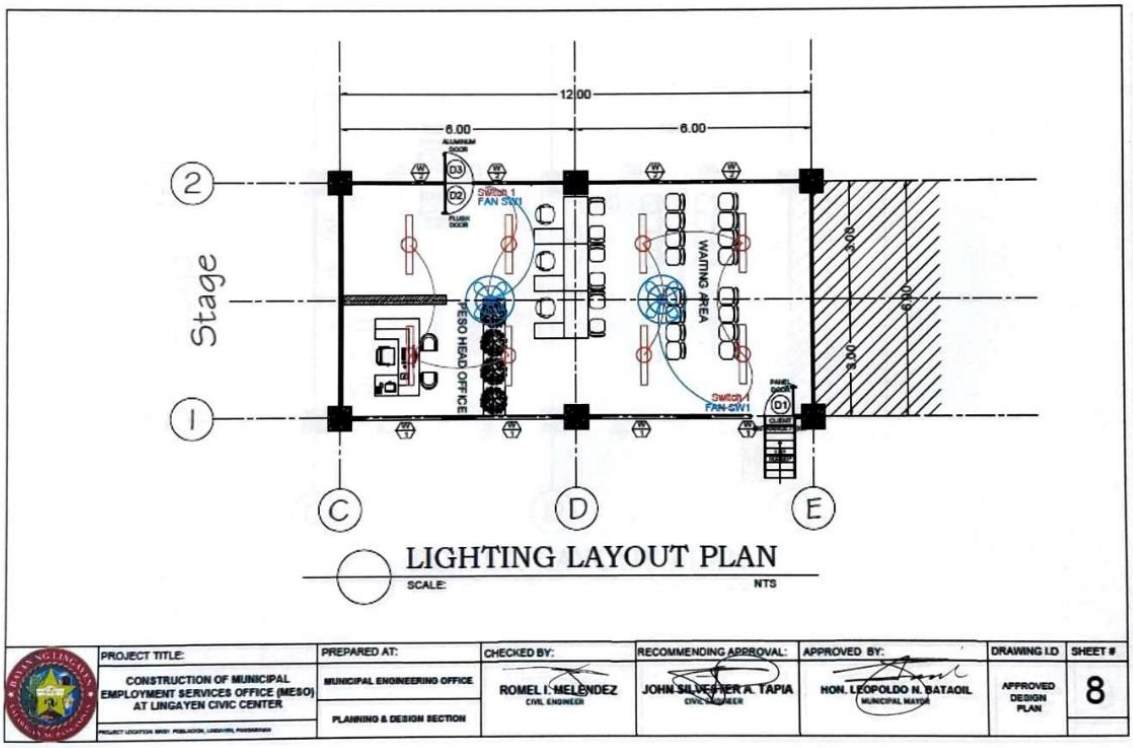
Ic = (125% x 13.04A) + [(1.25 x 60.48 - 13.04) x 80% DF]
Ic = 66.348 AMP

USE: 2 - 22mm², THWN/THHN, + 1 - 3.5mm² THWN/THHN STRANDED, COPPER, 600V in 25mm dia RSC

Ip = (30 A) + [(1.25 x 13.04 + 60.48 - 13.04) x 80% DF]
Ip = 80.992 AMP

USE: 80AT/225AF, Inverse - Time, 2 - Pole, 230v, 75°C, 10 kAIC, C.B.
(next lower standard rating of OCPD)

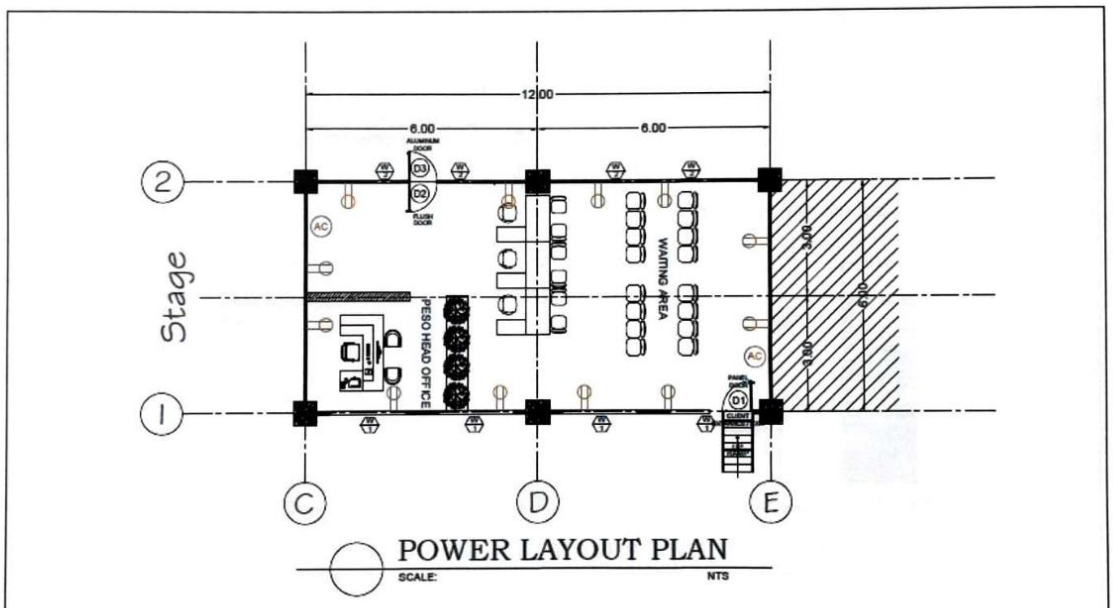
PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA CIVIL ENGINEER	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	7



LIGHTING LAYOUT PLAN

SCALE: NTS

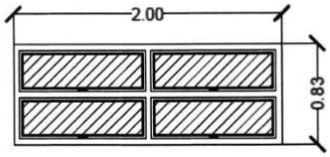
PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA CIVIL ENGINEER	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	8



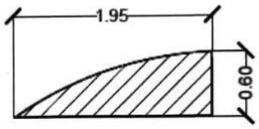
POWER LAYOUT PLAN

SCALE: NTS

PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA CIVIL ENGINEER	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	9

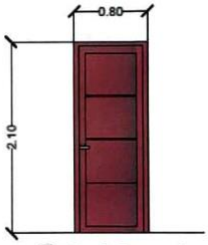


W1 Awning Series 38 - 4 sets

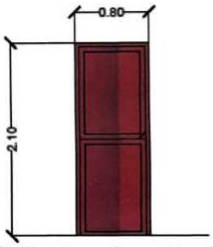


W2 Fixed Glass (with design) - 4 sets

D1 Panel Door - 1 set



D2 Flush Door - 1 set



D3 Aluminum Door Wood Finish - 1 set

SCHEDULE OF DOORS AND WINDOWS

SCALE: NTS

PROJECT TITLE:	PREPARED AT:	CHECKED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	DRAWING I.D	SHEET #
CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER	MUNICIPAL ENGINEERING OFFICE PLANNING & DESIGN SECTION	ROMEL I. MELENDEZ CIVIL ENGINEER	JOHN SILVESTER A. TAPIA CIVIL ENGINEER	HON. LEOPOLDO N. BATAOIL MUNICIPAL MAYOR	APPROVED DESIGN PLAN	10

Section VIII. Bill of Quantities

Republic of the Philippines
Province of Pangasinan
Municipality of Lingayen

Bill of Quantities

CONSTRUCTION OF MUNICIPAL EMPLOYMENT SERVICES OFFICE (MESO) AT LINGAYEN CIVIC CENTER, BARANGAY POBLACION, LINGAYEN, PANGASINAN

Item No.	Description	Qty.	Unit	Unit Price (Pesos)	Amount (Pesos)
	OTHER GENERAL REQUIREMENTS				
I.	Project Billboards	1.00	l.s.	In words:Pesos	In words:Pesos
II.	Construction Health and Safety	1.00	l.s.	In words:Pesos	In words:Pesos
III.	Mobilization/Demobilization	1.00	l.s.	In words:Pesos	In words:Pesos
	FINISHING AND OTHER CIVIL WORKS				
IV.	Chipping works	1.00	lot	In words:Pesos	In words:Pesos
V.	Concrete works	6.43	Cu.m.	In words:Pesos	In words:Pesos
VI.	Reinforcing steel and wire rope	268.99	Kg,	In words:Pesos	In words:Pesos
VII.	Forms and falseworks	35.25	Sq.m.	In words:Pesos	In words:Pesos
VIII.	Masonry works	84.67	Sq.m.	In words:Pesos	In words:Pesos
IX.	Plastering works	169.34	Sq.m.	In words:Pesos	In words:Pesos
X.	Ceiling works	75.60	Sq.m.	In words:Pesos	In words:Pesos
XI.	Tile works	75.60	Sq.m.	In words:Pesos	In words:Pesos

XII.	Painting works (concrete)	228.23	Sq.m.	In words:Pesos	In words:Pesos
XIII.	Painting works (ceiling)	75.60	Sq.m.	In words:Pesos	In words:Pesos
XIV.	Railings	1.00	lot	In words:Pesos	In words:Pesos
XV.	Electrical works	1.00	lot	In words:Pesos	In words:Pesos
XVI.	Doors and windows	1.00	lot	In words:Pesos	In words:Pesos
XVII.	Fabricated Materials	1.00	lot	In words:Pesos	In words:Pesos
XVIII.	Plumbing works	1.00	lot	In words:Pesos	In words:Pesos
XIX.	Tinsmithry works	1.00	lot	In words:Pesos	In words:Pesos
TOTAL AMOUNT IN WORDS:					

Submitted by:

_____ Date: _____

Section IX. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

Or

☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;

and

☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

and

☐ (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**

☐ (h) Philippine Contractors Accreditation Board (PCAB) License;

or

Special PCAB License in case of Joint Ventures;

and registration for the type and cost of the contract to be bid; **and**

☐ (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

(j) Project Requirements, which shall include the following:

☐ a. Organizational chart for the contract to be bid;

☐ b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;

☐ c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**

☐ (k) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

☐ (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

☐ (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

☐ (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

☐ (o) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

☐ (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**

☐ (q) Duly accomplished Detailed Estimates Form, including a summary shee indicating the unit prices of construction materials, labor rates, and equipmen rentals used in coming up with the Bid; **and**

☐ (r) Cash Flow by Quarter.

Section X. Bid Forms

Bid Form

BIDFORM

Date :_____

To: Bids and Awards Committee
Local Government Unit of Lingayen
Municipal Hall Building,
Lingayen, Pangasinan, 2401

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers],* the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract];*

b. We offer to execute the Works for this Contract in accordance with the PBDs;

c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;

d. The discounts offered and the methodology for their application are: *[insert information]*;

e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,

f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;

g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines[12] for this purpose;

h. We are not participating, as Bidders, in more than one Bid in this bidding process,

other than alternative offers in accordance with the Bidding Documents;

i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity*].*

l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

_____

Legal Capacity: _____

_____

Signature: _____

_____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Omnibus Sworn Statement

REPUBLICOFTHEPHILIPPINES
)CITY/MUNICIPALITYOF_____)
S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

   [If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

   [If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

   [If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

   [If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

   a. Carefully examining all of the Bidding Documents;
   b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
   c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
   d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be**

sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this_____day of, 20_____at

_____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF_____) S.S.

BID SECURING DECLARATION

Project Title: _____

To: *Bids and Awards Committee*
Local Government Unit of Lingayen
Municipal Hall Building
Lingayen, Pangasinan, 2401

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f),of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.

3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:

    a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
    b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
    c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this_day of *[month] [year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT (SLCC)

Name of Contract/ Location Projects Cost	a. Owner Name b. Address c. Telephone Nos.	Nature of Works	Contractor's Role		a. Date Awarded b. Date of Proceed c. Date of Inspection d. Contract Duration	Amount at Award
			Description	%		

Submitted By:

NOTE: Please attached the Notice of Award, Contract, Notice to Proceed and Inspection

(Printed Name & signature of Bidder's Authorized Representative)

Designation: Manager