



Republic of the Philippines
MUNICIPALITY OF LINGAYEN
Province of Pangasinan
Office of the Mayor

EXECUTIVE ORDER NO. 34, SERIES OF 2022

DESIGNATION OF OFFICER-IN-CHARGE (OIC) PUBLIC EMPLOYMENT SERVICE OFFICER (PESO) FOR THE LOCAL GOVERNMENT UNIT OF LINGAYEN

WHEREAS, Section 76, Title III of the Local Government Code of 1991 or R. A. No. 7160 states that “Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guideline prescribed by the Civil Service Commission”.

WHEREAS, Section 3 of Republic Act No. 8759, as amended by the R. A. No. 10691, otherwise known as “Public Employment Service Office Act of 1999” provides that, “there shall be in all provinces, cities, and municipalities a Public Employment Service Office, hereinafter referred to as ‘PESO’, which shall be operated and maintained by local government units (LGUs). The PESOs shall be linked to the regional offices of the Department of Labor and Employment (DOLE) for coordination and technical supervision and to the DOLE central office, to constitute the national public employment service network”.

WHEREAS, Section 2, Rule II of the Implementing Rules and Regulation (IRR) of R. A. No. 8759, as amended by R. A. No. 10691, provides for the objectives of the creation of the PESO.

WHEREAS, Section 2(d), Rule IV of the Implementing Rules and Regulations (IRR) of R.A. No. 8759, as amended by R.A. No. 10691, stipulates that, “*It shall be the responsibility of the DOLE to set standards for the establishment and operation of PESO and identify the roles, duties, and responsibilities of PESO Personnel in coordination with DILG, CSC, and DBM*”.

WHEREAS, the PESO shall be under the Office of the Municipal Mayor and primarily responsible in performing the following functions, to wit;

1. Develop action plans, proposals, and other documents needed in the implementation of programs and services;
2. Identify training needs and arrange staff training as needed (i.e. in House or block release) training staff or delegating to appropriate Unit/staff;
3. Responsible for informal stages of staff discipline, including coaching and Counselling;
4. Maintain a systematic process flow to ensure the effective and efficient Management of the office and avoid complaints from clients;
5. Conduct reviews of daily procedures being implemented in order to update and trim down unnecessary processes and carry out remedial action;





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6. Maintain effective communication with the Local Chief Executive to appraise and provide recommendations for policy directions.

NOW, THEREFORE, I, LEOPOLDO N. BATAOIL, Municipal Mayor of the Municipality of Lingayen, Province of Pangasinan, by virtue of the powers vested in the by law, do hereby order the designation of **MRS. ROWENA F. MALOGAN, as OIC Public Employment Service Officer (PESO)** to ascertain that the Employment Program is effectively implemented in the LGU.

This Executive Order shall take effect immediately and shall remain in effect unless otherwise revoked in writing.

All previous **ORDERS** inconsistent herewith are hereby revoked or amended accordingly.

SO ORDERED this 8th day of July, 2022, in the Lingayen, Pangasinan.


LEOPOLDO N. BATAOIL
Municipal Mayor

