



Republic of the Philippines
MUNICIPALITY OF LINGAYEN
Province of Pangasinan
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OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF LINGAYEN, PANGASINAN HELD AT THE SESSION HALL ON JULY 6, 2020.

PRESENT : VICE MAYOR JUDY DL. VARGAS-QUIOCHO - Presiding Officer
SBM Mac Dexter G. Malicdem
SBM Jay Mark Kevin D. Crisostomo
SBM Jonathan Carl R. Arcinue
SBM Ramon Anselmo M. Cuaresma
SBM Sheila V. Castañeda
SBM Randall Q. Bernal
SBM Ricardo R. Ferrer
SBM Darwin B. Jimenez – LIGA President
SBM Gabriel Ivan C. Tuazon – SK President

ABSENT : N O N E

RESOLUTION NO. 225, S-2020

CONFIRMING THE APPOINTMENT OF MS. GINA A. FLORES AS SECRETARY TO THE SANGGUNIAN OF THE MUNICIPALITY OF LINGAYEN, PANGASINAN.

WHEREAS, the position of Secretary to the Sanggunian was vacated due to the untimely demise of Mr. Genaro L. Valencerina, Jr. on March 11, 2020;

WHEREAS, as the person occupying next in rank position, Assistant Secretary Gina A. Flores was appointed OIC Secretary to the Sanggunian on March 12, 2020 in the exigency of the service;

WHEREAS, on July 3, 2020, Vice Mayor Judy DL. Vargas-Quiocho appointed Ms. Flores as Secretary to the Sanggunian and her appointment was subsequently forwarded to the Sangguniang Bayan by the Chief Administrative Officer for confirmation and approval;

WHEREAS, after judicious deliberation, the Honorable Council decided to confirm the appointment of Ms. Flores on the merit of her performance, qualifications, training and experience as the Assistant Secretary to the Sanggunian for sixteen (16) years; and in consideration of the favorable assessment by the Personnel Selection Board who found out that she is most qualified for the position;

WHEREAS, considering that the position of Secretary to the Sanggunian is vital in carrying out the multifarious tasks of the Legislative Body, there is an urgency to fill up said position;

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WHEREAS, pursuant to the provisions of RA 7160, section 469 (c) the Secretary to the Sanggunian shall attend meetings of the sanggunian and keep a journal of its proceedings; keep the seal of the local government unit and affix the same with his signature; forward to the Mayor for approval copies of ordinances enacted by the sanggunian and duly certified by the presiding officer; transmit to the sangguniang panlalawigan copies of duly approved ordinances; furnish, upon request of any interested party certified copies of records of public character in his custody, upon payment to the treasurer of such fees as maybe prescribed by ordinance; record in a book kept for the purpose, all ordinances and resolutions enacted or adopted by the sanggunian, with the dates of passage and publication thereof; keep his office and all non-confidential records therein open to the public during the usual business hours; translate into the dialect used by the majority of the inhabitants all ordinances and resolutions immediately after their approval, and cause the publication of the same together with the original version in the manner provided under the code; take custody of the local archives and, where applicable, the local library and annually account for the same; and exercise such other powers and perform such other duties and functions as maybe prescribed by law or ordinance relative to his position;

WHEREFORE, on motion of SBM Jay Mark Kevin D. Crisostomo, duly seconded by ALL, be it:

RESOLVED AS IT IS HEREBY RESOLVED, to confirm the appointment of Ms. Gina A. Flores as the Secretary to the Sanggunian of the Municipality of Lingayen, Pangasinan.

RESOLVED FURTHER, that copies of this resolution be furnished to the Civil Service Commission, Lingayen Field Office, the Municipal Mayor, Municipal Budget Officer, Municipal Treasurer, Municipal Accountant and the appointee for their information and records.

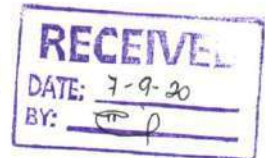
UNANIMOUSLY APPROVED. JULY 6, 2020.

CERTIFIED CORRECT:

Judy D. Vargas-Quiocho
JUDY D. VARGAS-QUIOCHO
Presiding Officer

ATTESTED:

Divina C. Soriano
DIVINA C. SORIANO
Administrative Officer III



APPROVED:

Leopoldo N. Bataoil
LEOPOLDO N. BATAOIL
Municipal Mayor

OFFICE OF THE MAYOR
LINGAYEN, PANGASINAN
RECEIVED
JUL 09 2020
BY: JANA
TIME: 9:20

